



Wildlife Auctions

User Manual

Administrator Bidding



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### Live Webcast Administrator Bidding

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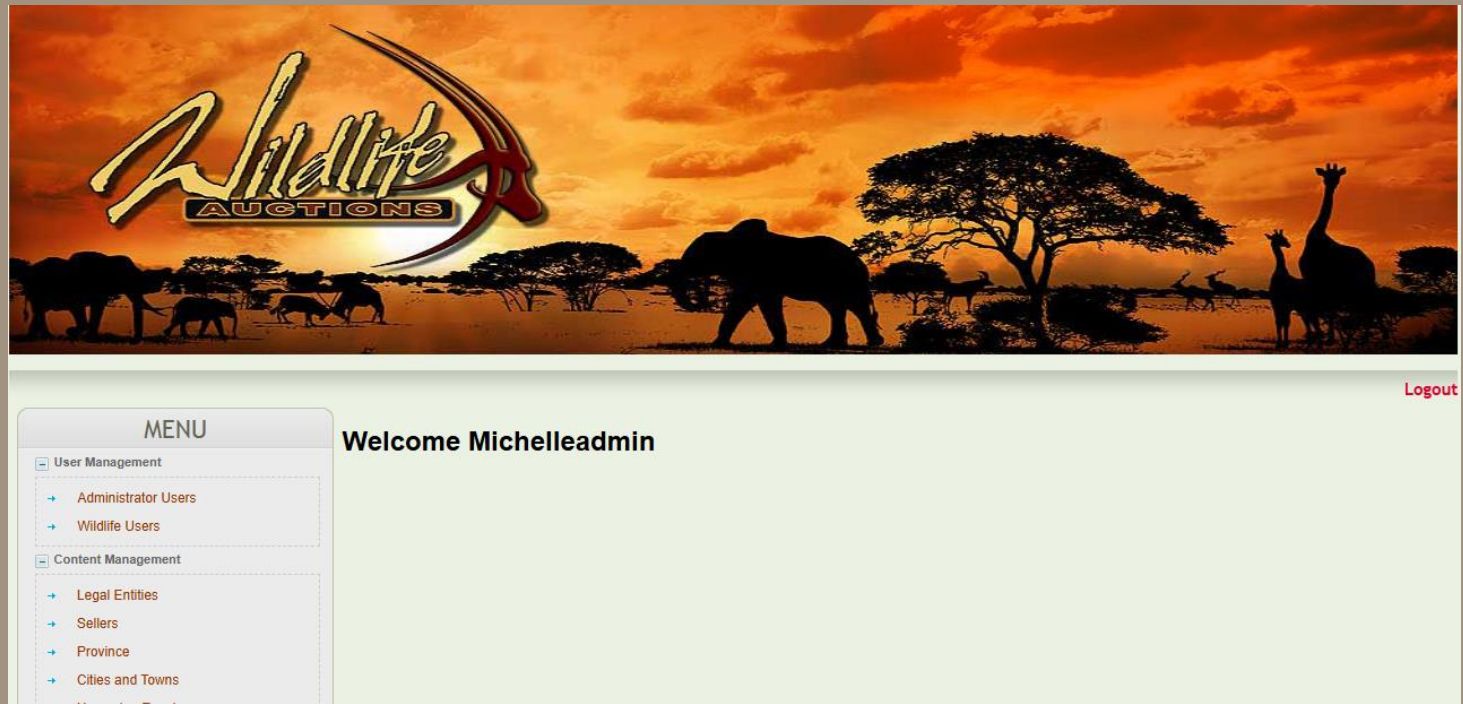


## 01 Login



## 01 Login

- URL: <http://www.wildlifeauctions.co.za/admin/login.php>
- Enter your username and password

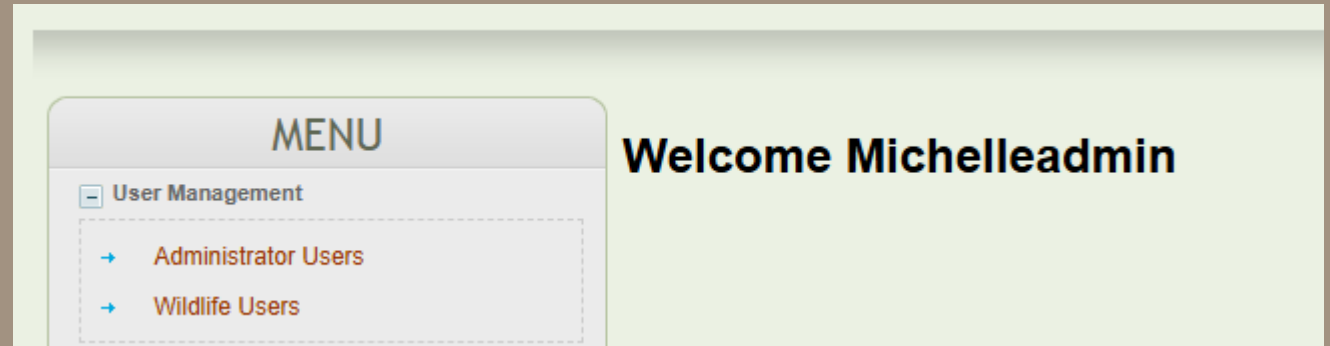


## 01 Login

- The Welcome Page will display.
- From here you will be able to navigate admin menu's according to your admin profile set up.



## 02 How to Activate New Users



## 02 How to Activate New Users

- User Management – Wildlife Users
- All with grey (star) status – Inactive
- All with green (star) status – Active



Wildlife Users								
				GO		Back		
ID	Name	Company Name	Company Type	Wildlife	Transport	Send Mail	Status	Delete
5061	<a href="#">Ruan Slabbert</a>	Rustique	Individual			<a href="#">Compose</a>		
5060	<a href="#">AWA Vendor Management</a>	African Wildlife Auctions (Pty) Ltd	Company			<a href="#">Compose</a>		
5059	<a href="#">AWA TV Screen</a>	African Wildlife Auctions (Pty) Ltd	Company			<a href="#">Compose</a>		
5058	<a href="#">AWA Auctioneers</a>	African Wildlife Auctions (Pty) Ltd	Company			<a href="#">Compose</a>		
5057	<a href="#">Timon Dreyer</a>	AWA Game Transport	Company			<a href="#">Compose</a>		
5056	<a href="#">Regard Strydom</a>	AWA Transport and Logistics	Company			<a href="#">Compose</a>		
5055	<a href="#">Johan Du Toit</a>	African Wildlife Auctions (Pty) Ltd	Company			<a href="#">Compose</a>		
5054	<a href="#">Rene Swart</a>	AWA Finance and Payments	Company			<a href="#">Compose</a>		
5053	<a href="#">Stephanie Myburg</a>	AWA Game Transport	Company			<a href="#">Compose</a>		
5052	<a href="#">Natalie Muller</a>	AWA Sales and Marketing	Company			<a href="#">Compose</a>		

## 02 How to Activate New Users

- Before activation ensure that user has completed all the necessary fields.
- Click on the **Users Name**.





**Michelle Slabbert Details** [Back](#)

Personal Details	Company Details
First Name : Michelle	Company Type : Company
Last Name : Slabbert	Company Name : AWA Administration
Email : michelle.slabbert@awla.co.za	Registration Number : 2005/042657/07
Address: 2 Voortrekker Road Vaalwater	VAT Number : 4410234027
City : Vaalwater	Postal Address : PO Box 636 Vaalwater 0530
State : Limpopo	Physical Address : 2 Voortrekker Road Vaalwater
Mobile : 0670471662	Email : michelle.slabbert@awla.co.za
Telephone :	Mobile Number : 0670471662
ID Number : 123456789	
Passport : 0	
Created On : 2024-12-05 16:36:08	
Status : Active	

Reset Password
Username : michelle.slabbert
New Password : nVPswGUT
<a href="#">Update Password</a> <a href="#">Update &amp; Send Mail</a>

## 02 How to Activate New Users

- Check that the important information is completed
- NB! Contact Number and Email Address should be completed as this is the only communication that you have.
- It is important to make sure that the info received makes sense, if you hesitate contact the client to confirm the details.



www.wildlifeauctionstestlatest.co.za says

Do you Want to Activate this User

OK

Cancel

## 02 How to Activate New Users

- Click on **Back** when satisfied that user can be activated.
- Click on Status (star) and then Click on **OK**.



**Add Agent to User**

User Name : Ruan Slabbert

Agent Name : Select ▼

Select

Johan du Toit

## 02 How to Activate New Users

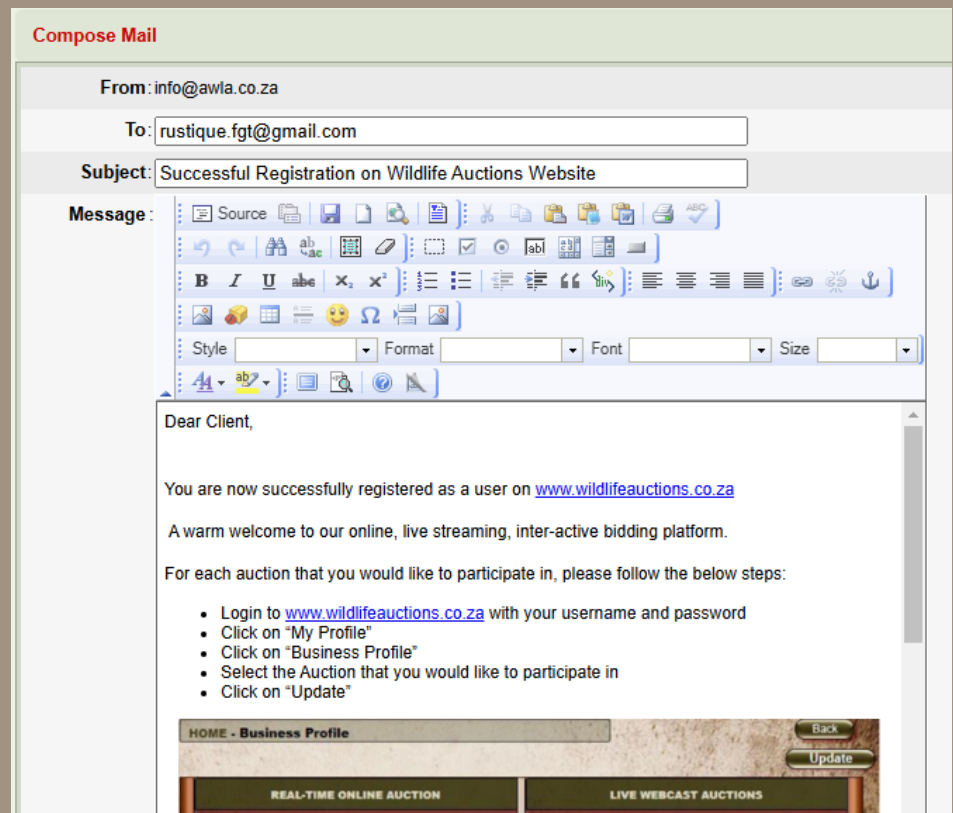
- Select the **Agent** that assisted the client and Submit



Wildlife Users								
				GO		Back		
ID	Name	Company Name	Company Type	Wildlife	Transport	Send Mail	Status	Delete
5061	<a href="#">Ruan Slabbert</a>	Rustique	Individual			<a href="#">Compose</a>		
5060	<a href="#">AWA Vendor Management</a>	African Wildlife Auctions (Pty) Ltd	Company			<a href="#">Compose</a>		
5059	<a href="#">AWA TV Screen</a>	African Wildlife Auctions (Pty) Ltd	Company			<a href="#">Compose</a>		
5058	<a href="#">AWA Auctioneers</a>	African Wildlife Auctions (Pty) Ltd	Company			<a href="#">Compose</a>		

## 02 How to Activate New Users

- User is Activated



## 02 How to Activate New Users

- Click on **Compose Email** and send the newly Activated client an email that welcomes him to the website as well as thanks him for registering.
- The system has an email template ready for you to send.



## **03** How to Navigate Live Webcast Auction Management



#### ☐ Live Webcast Auction Management

- Register Live Webcast Auction
- List Live Webcast Auctions
- Information For Buyers
- Wildlife Auction Lots
- Asset Auction Lots
- Closed Auctions
- Remove Auctions
- Vendor Management Reports
- View Transaction Reports
- Archive Live Webcast Images
- Clear Temporary Tables
- Export Catalogue
- Export Auction Details
- Export Print Catalogue
- Asset Export Catalogue
- Asset Export Auction Details
- Asset Export Print Catalogue

## 03 How to Navigate Live Webcast Auction Management

- Go to Live Webcast Auction Management
- Information for Buyers
  - For Activating buyers to participate in the Auction
- Export Catalogue - PDF Catalogue for printing
- Export Auction Details
  - Export details into Excel to create a Vendue Roll, Balance Quantities and information correctness
- Export Print Catalogue
  - For printing from front end if user prefers to print at home (Done on auction day after all details have been checked and edited)



### Information for Buyers

Auction Name

-- Select Auction --

Submit

-- Select Auction --

LWA Test Auction

Standard Test December 2024

Complex Test December 2024

AWA Game Auction 21/02

All Game Test Auction

## 03 How to Navigate Live Webcast Auction Management

- How to Activate Auction Participants – Information for Buyers - Select the Auction and **Submit**.
- All participants for the auction will appear.





**Information for Buyers** Back

---

Auction Name: Standard Test December 2024 Submit

Open Registration Date: 2025-01-01 17:00:00

Close Registration Date: 2025-01-02 17:23:21

Lock Registration: ☐

Update

Name	Status	Bid No	Value Allocated	Delete	Check All <input type="checkbox"/>
<a href="#">Opening Bidder</a>	Pending		R0	✖	<input type="checkbox"/>
<a href="#">Michelle Slabbert</a>	Active	1	R1 000 000	✖	<input type="checkbox"/>

Submit Email SMS Add Buyer

---

Print Report All All Print Preview Send mail

## 03 How to Navigate Live Webcast Auction Management

- Change Status to:
  - **Pending**, leave on pending if you are not sure if the user should be activated.
  - **Active**, to enable a user to bid.
  - **Inactive**, to block a user from participating in the auction.
  - **NB!** Always leave Opening Bidder as Pending with no bid # or value allocated
  - **NB!** When the auction is open the administrator that opened the auction will be at the top on the bidder list this person should also stay Active at all times with no bidder number or value allocated



**Information for Buyers** Back

---

Auction Name:

Open Registration Date:

Close Registration Date:

Lock Registration: ☐

Name	Status	<a href="#">Bid No</a>	Value Allocated	Delete	Check All <input type="checkbox"/>
<a href="#">Opening Bidder</a>	Pending ▼		R0	✖	<input type="checkbox"/>
<a href="#">Michelle Slabbert</a>	Active ▼	1	R1 000 000	✖	<input type="checkbox"/>

---

Print Report

## 03 How to Navigate Live Webcast Auction Management

- Allocate a **Bid No**. Always have a different sequence of number between venue clients and online clients. This will help the auctioneer to determine whether a sale is done in house or online. Venue clients 01 – 99 and online clients 100+.



**Information for Buyers** Back

Auction Name:

Open Registration Date:

Close Registration Date:

Lock Registration: ☐

Name	Status	<a href="#">Bid No</a>	Value Allocated	Delete	Check All <input type="checkbox"/>
<a href="#">Opening Bidder</a>	Pending ▼		R0	✖	<input type="checkbox"/>
<a href="#">Michelle Slabbert</a>	Active ▼	1	R1 000 000	✖	<input type="checkbox"/>

Print Report

## 03 How to Navigate Live Webcast Auction Management

- Allocate a **Value**. This Value is the total value that you allow a user to bid for. Once the Value is reached, the Buyer won't be able to bid further. With unlimited Values, use R1 000 000.
- Submit and SMS or Email the client that he is activated for bidding.



**Information for Buyers** Back

Auction Name:

Open Registration Date:

Close Registration Date:

Lock Registration: ☐

Name	Status	<a href="#">Bid No</a>	Value Allocated	Delete	Check All <input type="checkbox"/>
<a href="#">Opening Bidder</a>	<input type="text" value="Pending"/>		R0	✖	<input type="checkbox"/>
<a href="#">Michelle Slabbert</a>	<input type="text" value="Active"/>	1	R1 000 000	✖	<input type="checkbox"/>

Print Report:

(dropdown menu: All, Active, Inactive)

## 03 How to Navigate Live Webcast Auction Management

- Under the Buyers you can generate a Buyers Report, select Active in the dropdown.
- Select Print Preview to print the registered buyers
- Select Send Email to send the report to the administrators

Administrators need to received this report in order to capture buyers on the invoicing system



## 04 Export Catalogue



**Export LWA Catalogue**

Auction Name

☐ Boma ☐ Catalogue ☐ All ☐ Exclude Sublots

Hold the control (ctrl) button to select multiple options

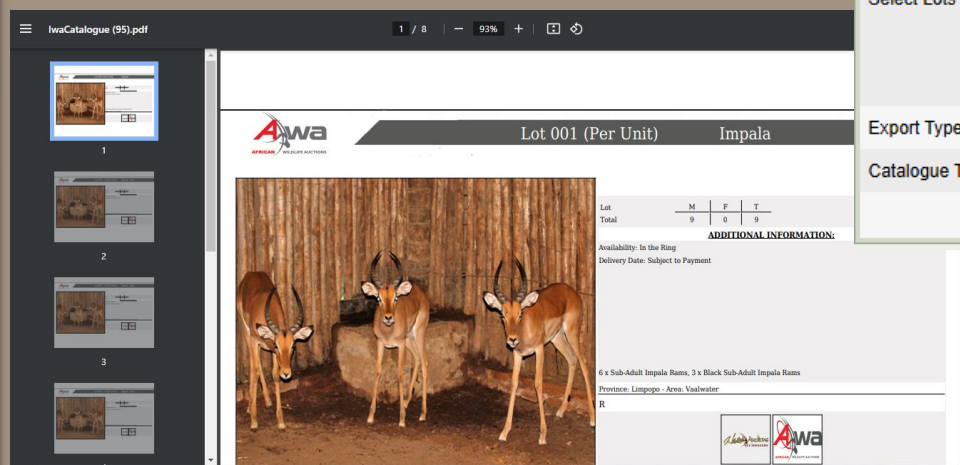
Select Lots

Export Type

Catalogue Type

## 04 Export Catalogue

- Select the Auction and all the lots for the auction will display.



### Export LWA Catalogue

Auction Name: Standard Test December 2024 ▼

☐ Boma 
 ☐ Catalogue 
 ☒ All 
 ☐ Exclude Sublots

Hold the control (ctrl) button to select multiple options

Select Lots:
 

Lot 001 - A  
 Lot 001 - B  
 Lot 001 - C  
 Lot 002  
 Lot 003  
 Lot 004  
 Lot 005

Export Type: PDF ▼

Catalogue Type: Wildlife One Page ▼

[Download](#)

## 04 Export Catalogue

- Select All to display ALL the lots.
- Select lots by holding Shift in and click first and last lots or CTRL and select some lots.
- Export by PDF to create a printable PDF file.
- Select the Auction Template that you want to use.
- Download and Save



## 05 Export Auction Details





### Export LWA Details

Auction Name	-- Select Auction -- ▾
Type	-- Select Type -- ▾
Export Type	-- Select Export Type -- ▾
<input type="button" value="Download"/>	

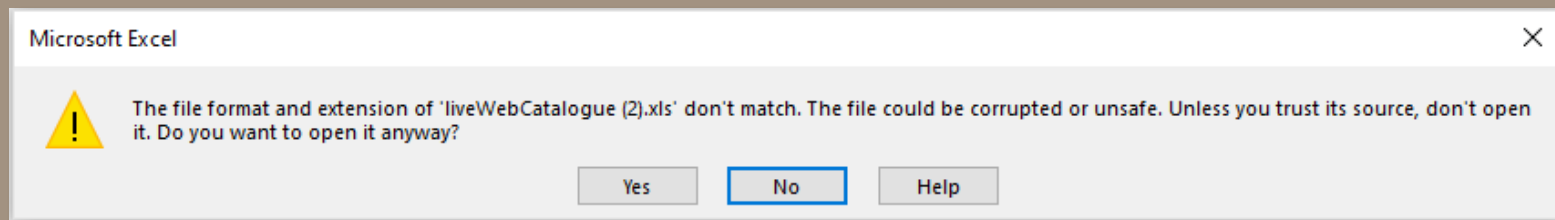
## 05 Export Auction Details

- Select the Auction Name.
- Select All Lots or Per Seller to only export the selected data.
- Export by PDF or Excel.
- Download.



**Export LWA Details**

Auction Name	Standard Test December 2024 ▼
Type	Per Seller ▼
Export Type	Excel ▼
<input type="button" value="Download"/>	



## 05 Export Auction Details

- When export in Excel
- Override Excel error and select Yes



Game in Pens								
Lot #	Specie Description	# of Males	# of Females	# Total	Seller	Hold in Boma	Per Unit/ Per Lot	
1	Impala	9	0	9	AFRICAN WILDLIFE AUCTIONS	unit		
Lot #	Specie Description	# of Males	# of Females	# Total	Seller	Hold in Boma	Per Unit/ Per Lot	
2	Blesbuck	1	0	1	AFRICAN WILDLIFE AUCTIONS	unit		
Lot #	Specie Description	# of Males	# of Females	# Total	Seller	Hold in Boma	Per Unit/ Per Lot	
3	Impala	0	0	3	AFRICAN WILDLIFE AUCTIONS	unit		
Lot #	Specie Description	# of Males	# of Females	# Total	Seller	Hold in Boma	Per Unit/ Per Lot	
4	Impala	1	0	1	AFRICAN WILDLIFE AUCTIONS	unit		
Lot #	Specie Description	# of Males	# of Females	# Total	Seller	Hold in Boma	Per Unit/ Per Lot	
5	Impala	1	0	1	AFRICAN WILDLIFE AUCTIONS	unit		

## 05 Export Auction Details

- Sort data according to your needs.



## 06 Loading TV Banners



#### Advertisement Management

- View Advertisements
- Wanted List

View Ads

Add Advertisments

ID	<a href="#">Position</a>	Name	Description	View	Edit	Status	Delete
64	home_eighth	Auction Prices 2023	<a href="https://www.wildlifeauctions.co.za/jcla_closed_auctions.php">https://www.wildlifeauctions.co.za/jcla_closed_auctions.php</a>				
62	home_seventh	Wildlife Articles	<a href="https://www.wildlifeauctionstestlatest.co.za/game_info.php">https://www.wildlifeauctionstestlatest.co.za/game_info.php</a>				
58	tv_screen_branding 0						
57	home_fourth	livestockauctions.co.za	<a href="https://awla.co.za/asset-moveables-auctions/">https://awla.co.za/asset-moveables-auctions/</a>				

## 06 Loading TV Banners

- Go to Advertisement Management on the Main Menu on the left of the Admin Screen
- Select View Advertisements
- Click on the Edit icon the edit the TV Screen (NB! The TV screen needs to be added to each auction before the auction starts)




**Edit Ads** Back

Position : TV Screen Branding ▼

Auction Name : Standard Test December 2024 ▼

Upload Image :  No file chosen (Dimensions: 508\*152)




Status : Yes ▼


## 06 Loading TV Banners

- Don't change the Position – TV Screen Branding.
- Upload image – As changed with date of auction.
- Leave Status as Yes and **Submit** .






*AWA Boma Auction*  
6 APRIL 2024



**CURRENT LOT INFORMATION**

<b>LOT NUMBER:</b>	01-A001
<b>SPECIES:</b>	IMPALA
<b>SELLER NAME:</b>	AFRICAN WILDLIFE AUCTIONS
<b>QUANTITIES:</b>	<div style="display: flex; justify-content: space-between;"> <span>M 3</span> <span>F 0</span> <span>Σ 3</span> </div>

**PHOTO OF ANIMAL ON AUCTION**



**LIVE OR ONLINE: CURRENT HIGHEST BID**

LOT STATUS

Open

R500

per unit

FLOOR/ LIVE HIGHEST BID	ONLINE HIGHEST BID
<div style="background-color: #f0f0f0; padding: 5px; font-size: large;">R</div> <p style="font-size: small;">per unit</p>	<div style="background-color: #f0f0f0; padding: 5px; font-size: large;">R 500</div> <p style="font-size: small;">per unit</p>
FLOOR/ LIVE BIDDER	ONLINE BIDDER
<div style="background-color: #c00000; color: white; padding: 5px; border-radius: 10px;">No</div>	<div style="background-color: #008000; color: white; padding: 5px; border-radius: 10px;">Yes</div>
INCREMENT VALUE	NEXT BID
<div style="background-color: #2c4e64; color: white; padding: 5px; font-size: large;">R 0</div>	<div style="background-color: #2c4e64; color: white; padding: 5px; font-size: large;">R 500</div>

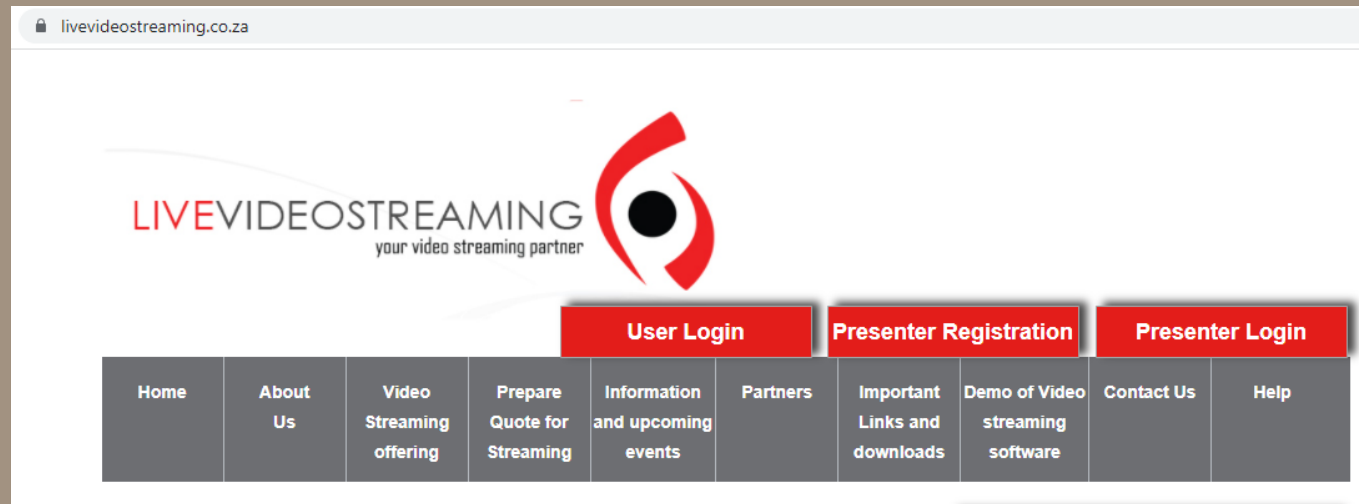
## 06 Loading TV Banners

- TV Screen Branding is for display on the TV Screen Top Left.



## 07 Load Live Video Streaming





## 07 Load Live Video Streaming

- A Wildlife Administrator will load the Video Streaming for each auction
- Ensure that they receive the auction details 72hours prior to auction
- Information required:
  - Auction name
  - Auction date and time
  - Auction venue



## 08 Auction Day Activities



Live Webcast Auction Management
→ Register Live Webcast Auction
→ List Live Webcast Auctions
→ Information For Buyers
→ Wildlife Auction Lots
→ Asset Auction Lots
→ Closed Auctions
→ Remove Auctions
→ Vendor Management Reports
→ View Transaction Reports
→ Archive Live Webcast Images
→ Clear Temporary Tables
→ Export Catalogue
→ Export Auction Details
→ Export Print Catalogue
→ Asset Export Catalogue
→ Asset Export Auction Details
→ Asset Export Print Catalogue

#### List of Live Webcast Auctions

Auction ID	Auction Name	Auction Date	Go To Live Auction	Edit	View	Delete	Status
	LWA Test Auction	2024-12-12 00:00:00	Admin Screen Tv Screen Vendor Management				
	Standard Test December 2024	2025-01-31 11:00:00	Admin Screen Tv Screen Vendor Management				
	Complex Test December 2024	2025-01-31 11:00:00	Admin Screen Tv Screen Vendor Management				
	AWA Game Auction 21/02	2025-02-21 11:00:00	Admin Screen Tv Screen Vendor Management				
	All Game Test Auction	2025-12-13 11:00:00	Admin Screen Tv Screen Vendor Management				

## 08 Auction Day Activities

- Go to List Live Webcast Auctions
- Before the start of the auction open the Admin Screen, it will automatically open in a new window.
- If the Administrator has not chosen a user to run the TV Screen, then he can open it now.
- Open the Auctioneer Screen and TV Screen through the user profile.
- The Vendor Management will be opened by another Admin User on their own profile.



CHAT
LIVE VIDEO STREAMING OF AUCTION

Photo Streaming Video Clip Family Tree

CHAT
PHOTO OF ANIMAL ON AUCTION

Photo Streaming Video Clip Family Tree

LOT 01-A001
BIDDING DETAILS ON LOT
per(unit)

Name of Bidder
Bidding Amount

Michelle Slabbert (1)
R500

R0
SUBMIT
R500

Interval Value
QUICK BID
Value of Next Bid

R50 R500 R3 000 Edit Bid
R100 R1 000 R5 000 Re-Open
R200 R2 000 R10 000 Lot 01-
R250 R2 500 R25 000 Consolidate

TARGET PRICE R0
BIDDING INCREMENT R50

GOING ONCE GOING TWICE CLOSE BID
CONFIRM SALE DECLINE SALE ACTIVE LOT 01-A001

SELLING BASIS Per Unit

CURRENT LOT INFORMATION

Lot number: Lot 01-A001
Species: Impala

Seller name: AFRICAN WILDLIFE AUCTIONS
Quantities: M 3 F 0 Σ 3

WILDLIFE DETAILS

Species Category M F Σ

Impala Ram 3 0 3

TOTAL animals in the lot 3 0 3

## 08 Auction Day Activities

- The Admin Screen is the screen that the Administrator controls the auction with along with the Auctioneer.



CHAT
LIVE VIDEO STREAMING OF AUCTION

Photo
Streaming
Video Clip
Family Tree

CHAT
PHOTO OF ANIMAL ON AUCTION

LOT 01-A001
BIDDING DETAILS ON LOT
per(unit)

Name of Bidder
Michelle Slabbert (1)
Bidding Amount
R500

R0
SUBMIT
R500

Interval Value
QUICK BID
Value of Next Bid

R50
R500
R3 000
Edit Bid

R100
R1 000
R5 000
Re-Open

R200
R2 000
R10 000
Lot 01-

R250
R2 500
R25 000
Consolidate

TARGET PRICE
R0
Group Select

BIDDING INCREMENT
R50
Image

GOING ONCE
GOING TWICE
CLOSE BID

CONFIRM SALE
DECLINE SALE
ACTIVE LOT
01-A001

SELLING BASIS
Per Unit

## 08 Auction Day Activities


- Apart from adding and managing the floor/hall bidding and checking that online bidders don't make bidding mistakes, the Administrator can change the Principle of Bidding prior to the start of each lot.
- The selling basis of lots can also be changed from Per Unit to Per Lot





**CHAT**

**LIVE VIDEO STREAMING OF AUCTION**



Family Tree

**LOT 01-A001**      **BIDDING DETAILS ON LOT**      **per(unit)**

Name of Bidder		Bidding Amount
Michelle Slabbert (1)	X	R500
	X	
	X	
	X	

R0      **SUBMIT**      R500

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

**TARGET PRICE**      R0      **Edit Bid**

**BIDDING INCREMENT**      R50      **Re-Open**

**GOING ONCE**      **GOING TWICE**      **Lot 01-** ☒ **Consolidate**

**CONFIRM SALE**      **DECLINE SALE**      **Group Select**

**SELLING BASIS**      **Per Unit** ☒ **Image** ☒

Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000

**BIDDING INCREMENT**      R250      **Image** ☒

**GOING ONCE**      **GOING TWICE**      **Select**

**Confirm Sale**      **Decline Sale**      **Image**

**LAST S**      **Video**

**Stream**

## 08 Auction Day Activities

- Before the auction, opening bids and increments can be preloaded.
- The administrator can change the Bidding Increment at any time.
- Another function on the Admin Bidding page is the selection of what should display on the TV Screen. There is 3 options: Live **Streaming**, **Image** of Lot, **Video** Clip loaded for Lot.
- With the close of each lot the TV Screen defaults back to **Image**.



CHAT

LIVE VIDEO STREAMING OF AUCTION

Photo

Streaming

Video Clip

Family Tree

CHAT

PHOTO OF ANIMAL ON AUCTION

LOT 01-A001

BIDDING DETAILS ON LOT

per(unit)

Name of Bidder

Bidding Amount

WLA 03/02 (0)	X	R3 500
Michelle Slabbert (1)	X	R2 500
WLA 03/02 (0)	X	R2 000
Michelle Slabbert (1)	X	R1 500
R1 000	SUBMIT	R4 500

Interval Value

QUICK BID

Value of Next Bid

R50	R500	R3 000	Edit Bid
R100	R1 000	R5 000	Re-Open
R200	R2 000	R10 000	Lot 01- <input checked="" type="checkbox"/>
R250	R2 500	R25 000	Consolidate
<div>TARGET PRICE</div> <div>R0</div>			Group Select
<div>BIDDING INCREMENT</div> <div>R1 000 <input checked="" type="checkbox"/></div>			Image <input checked="" type="checkbox"/>
GOING ONCE		GOING TWICE	CLOSE BID
CONFIRM SALE		DECLINE SALE	ACTIVE LOT 01-A001
SELLING BASIS		Per Unit <input checked="" type="checkbox"/>	

## 08 Auction Day Activities

- Now the bidding can start between floor and online.
- All floor bids will be inserted by the Administrator and all online bids will automatically appear in the Bidding Details.





ots Value Sold: R

CHAT LIVE VIDEO STREAMING

www.wildlifeauctions.co.za says  
Are you sure to delete this bid.---5500

OK Cancel

DETAILS ON LOT **per(unit)**

Bidding Amount	
X	R5 500
X	R4 500
X	R3 500
X	R2 500
	<b>R6 500</b>

WLA 03/02 (0)  
Michelle Slabbert (1)

R1 000 SUBMIT

Interval Value QUICK BID Value of Next Bid

R50	R500	R3 000	Edit Bid
R100	R1 000	R5 000	Re-Open
R200	R2 000	R10 000	Lot 01- <input checked="" type="checkbox"/>
R250	R2 500	R25 000	Consolidate
TARGET PRICE		R0	Group Select
BIDDING INCREMENT		R1 000	Image <input checked="" type="checkbox"/>
GOING ONCE		GOING TWICE	CLOSE BID
CONFIRM SALE		DECLINE SALE	ACTIVE LOT 01-A001
SELLING BASIS		Per Unit	<input checked="" type="checkbox"/>


Photo Streaming Video Clip Family Tree

CHAT PHOTO OF ANIMAL ON AUCTION

## 08 Auction Day Activities

- Many times, online bidders bid against themselves due to slow signal.
- The Administrator can delete double bids by clicking on the cross next to the specific bid.
- The system will ask the Administrator if he is sure to delete the bid. On selecting OK the User will receive a notification that his bid was deleted.





lots Value Sold: R

CHAT LIVE VIDEO STREAMING

www.wildlifeauctions.co.za says  
Are you sure to delete this bid.---5500

OK Cancel

DETAILS ON LOT **per(unit)**

Bidding Amount

R5 500

4 500

3 500

2 500

**LOT 01-A001 BIDDING DETAILS ON LOT per(unit)**

Name of Bidder		Bidding Amount
Michelle Slabbert (1)	X	R5 500
Michelle Slabbert (1)	X	R4 500
WLA 03/02 (0)	X	R3 500
Michelle Slabbert (1)	X	R2 500

R1 000 SUBMIT R6 500

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

EDIT BID Re-Open Lot 01- Consolidate Group Select

TARGET PRICE R0

BIDDING INCREMENT R1 000 Image

GOING ONCE GOING TWICE CLOSE BID

CONFIRM SALE DECLINE SALE ACTIVE LOT 01-A001

SELLING BASIS Per Unit

**LOT 01-A001 BIDDING DETAILS ON LOT per(unit)**

Name of Bidder		Bidding Amount
Michelle Slabbert (1)	X	R7 500
WLA 03/02 (0)	X	R6 500
Michelle Slabbert (1)	X	R5 500
Michelle Slabbert (1)	X	R4 500

1500 SUBMIT R9 000

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

EDIT BID Re-Open Lot 01- Consolidate Group Select

TARGET PRICE R0

BIDDING INCREMENT R1 000 Image

GOING ONCE GOING TWICE CLOSE BID

CONFIRM SALE DECLINE SALE ACTIVE LOT 01-A001

SELLING BASIS Per Unit

## 08 Auction Day Activities

- Alternative to deleting a Bid the Administrator can override the current Bid placed by Online Bidders. This will mostly be used when Online Bidders bid out of interval sequence. Thus making the task of the Auctioneer a bid difficult.
- Click on **Edit Bid**, insert the new amount in the text field left of Submit and click **Submit**.



CHAT

LIVE VIDEO STREAMING OF AUCTION

Photo

Streaming

Video Clip

Family Tree

CHAT

PHOTO OF ANIMAL ON AUCTION

LOT 01-A001

BIDDING DETAILS ON LOT

per(unit)

Name of Bidder		Bidding Amount
Michelle Slabbert (1)	X	R7 500
WLA 03/02 (0)	X	R6 500
Michelle Slabbert (1)	X	R5 500
Michelle Slabbert (1)	X	R4 500

Interval Value

QUICK BID

Value of Next Bid

<input type="button" value="R50"/>	<input type="button" value="R500"/>	<input type="button" value="R3 000"/>	<input type="button" value="Edit Bid"/>
<input type="button" value="R100"/>	<input type="button" value="R1 000"/>	<input type="button" value="R5 000"/>	<input type="button" value="Re-Open"/>
<input type="button" value="R200"/>	<input type="button" value="R2 000"/>	<input type="button" value="R10 000"/>	<input type="button" value="Lot 01-"/>
<input type="button" value="R250"/>	<input type="button" value="R2 500"/>	<input type="button" value="R25 000"/>	<input type="button" value="Consolidate"/>
<input type="button" value="TARGET PRICE"/>			<input type="button" value="Group Select"/>
<input type="button" value="BIDDING INCREMENT"/>			<input type="button" value="Image"/>
<input type="button" value="GOING ONCE"/>			<input type="button" value="CLOSE BID"/>
<input type="button" value="GOING TWICE"/>			<input type="button" value="ACTIVE LOT"/>
<input type="button" value="CONFIRM SALE"/>			<input type="button" value="01-A001"/>
<input type="button" value="DECLINE SALE"/>			

SELLING BASIS

Per Unit

## 08 Auction Day Activities

- When the Auctioneer is closing a lot, the Administrator will indicate
  - Going Once Bids can still be placed
  - Going Twice Bids can still be placed
  - Bid Close Bidding is closed





CHAT
LIVE VIDEO STREAMING OF AUCTION

Photo Streaming Video Clip Family Tree

CHAT
PHOTO OF ANIMAL ON AUCTION

LOT 01-A001
BIDDING DETAILS ON LOT
per(unit)

Name of Bidder		Bidding Amount
Michelle Slabbert (1)	X	R7 500
WLA 03/02 (0)	X	R6 500
Michelle Slabbert (1)	X	R5 500
Michelle Slabbert (1)	X	R4 500
R1 000	SUBMIT	R8 500

Interval Value
QUICK BID
Value of Next Bid

R50	R500	R3 000	Edit Bid
R100	R1 000	R5 000	Re-Open
R200	R2 000	R10 000	Lot 01-
R250	R2 500	R25 000	Consolidate
TARGET PRICE R0			Group Select
BIDDING INCREMENT R1 000			Image
GOING ONCE		GOING TWICE	CLOSE BID
CONFIRM SALE		DECLINE SALE	ACTIVE LOT 01-A001
SELLING BASIS		Per Unit	

## 08 Auction Day Activities

- This is both for Floor and Online bidders to know that the lot is busy closing.
- Upon Close Bid the Administrator can now Confirm Sale or Decline Sale.
- When the Sale is Confirmed, the lot will appear as sold with the value, if the Sale is Declined then it will appear as a Not Sold with no indication of what the highest value was.



CHAT
LIVE VIDEO STREAMING OF AUCTION

Photo Streaming Video Clip Family Tree

CHAT
PHOTO OF ANIMAL ON AUCTION

LOT 01-A001
BIDDING DETAILS ON LOT
per(unit)

Name of Bidder
Bidding Amount

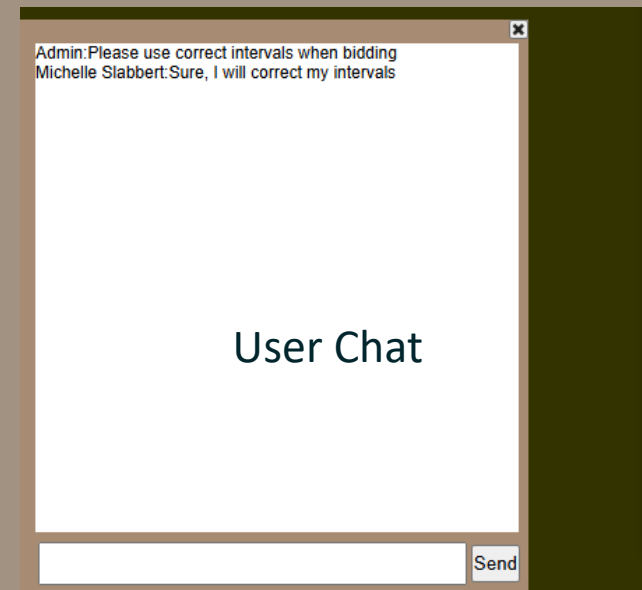
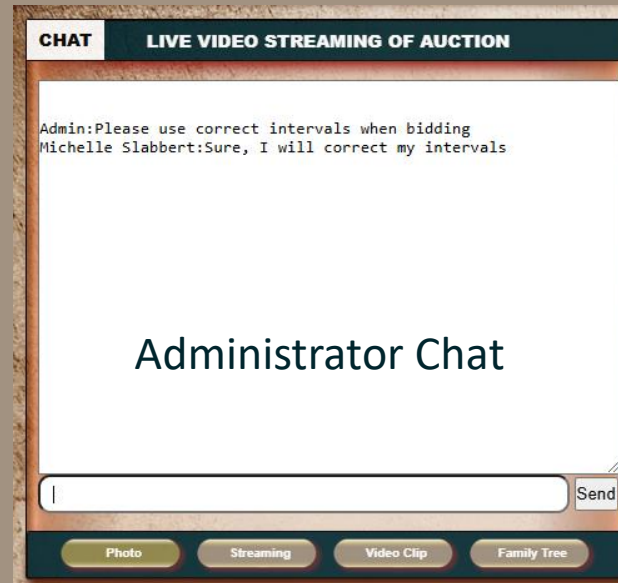
Michelle Slabbert (1)	X	R7 500
WLA 03/02 (0)	X	R6 500
Michelle Slabbert (1)	X	R5 500
Michelle Slabbert (1)	X	R4 500
R1 000	SUBMIT	R8 500

Interval Value
QUICK BID
Value of Next Bid

R50	R500	R3 000	Edit Bid
R100	R1 000	R5 000	Re-Open
R200	R2 000	R10 000	Lot 01- <input checked="" type="checkbox"/>
R250	R2 500	R25 000	Consolidate
TARGET PRICE			Group Select
BIDDING INCREMENT			Image <input checked="" type="checkbox"/>
GOING ONCE			CLOSE BID
CONFIRM SALE			ACTIVE LOT 01-A001
SELLING BASIS			Per Unit <input checked="" type="checkbox"/>

## 08 Auction Day Activities

- The Confirm or Decline is very important for online bidders. Online bidders have a Basket Function where they can keep track of what lots they purchase, with a Decline sale, the lot will not be allocated to anyone.



## 08 Auction Day Activities

- The administrator can chat to online users to give information that might influence their bidding that is not listed in the Catalogue. This will mainly be handled by the Vendor Management User but Admin can chat as well.





Interval Value	QUICK BID		Value of Next Bid
R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate
BIDDING INCREMENT		R250	Image
GOING ONCE	GOING TWICE	CLOSE BID	
Confirm Sale	Decline Sale	LAST SOLD	LOT 002

## 08 Auction Day Activities

- As at any auction a dispute can arise that would lead to a lot being re-opened and re-selling.
- Do not Confirm nor Decline Sale the current lot, only Close the Bidding.
- Click on **Re-open**.
- You will have the option to Re-open or Clear & Re-open
  - **Re-open:** Opens with the last bidding in place to just continue bidding
  - **Clear & Re-open:** This will clear all bidding and the lot will be opened with NO Bidding



CHAT
LIVE VIDEO STREAMING OF AUCTION

Photo
Streaming
Video Clip
Family Tree

CHAT
PHOTO OF ANIMAL ON AUCTION

LOT 01-A001
BIDDING DETAILS ON LOT
per(unit)

Name of Bidder
Bidding Amount

WLA 03/02 (0)	X	R8 500
Michelle Slabbert (1)	X	R7 500
WLA 03/02 (0)	X	R6 500
Michelle Slabbert (1)	X	R5 500

R1 000
SUBMIT
R9 500

Interval Value
QUICK BID
Value of Next Bid

R50	R500	R3 000	Edit Bid
R100	R1 000	R5 000	Re-Open
R200	R2 000	R10 000	Lot 01-
R250	R2 500	R25 000	Consolidate

TARGET PRICE
R0

BIDDING INCREMENT
R1 000

GOING ONCE
GOING TWICE
CLOSE BID

CONFIRM SALE
DECLINE SALE
ACTIVE LOT
01-A001

SELLING BASIS
Per Unit

## 08 Auction Day Activities

- When the screen returns to the Admin Bidding screen the lot that was just re-opened will be on the Bidding screen.
- Bidding can continue as normal.



Interval Value	QUICK BID		Value of Next Bid
R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate
BIDDING INCREMENT		R250	Image
GOING ONCE	GOING TWICE	CLOSE BID	
Confirm Sale	Decline Sale	LAST SOLD	LOT 002

## 08 Auction Day Activities

- Consolidation of Lots, combining a number of lots to be sold as one new lot.
- Whenever the Administrator or Auctioneer decides to combine two not sold lots to perhaps have a confirmed re-sale, click on **Consolidate**.
- Only not sold lots can be Consolidated.





**Consolidate Lots** Back

Lot Number	Livestock Type	Livestock Specie	Livestock Category
<input type="checkbox"/> Lot 001	Cattle	Cattle - Angus	Calf Junior
<input type="checkbox"/> Lot 002	Sheep	Sheep - Afrino	Ewe
<input type="checkbox"/> Lot 003	Poultry	Red Junglefowl	Broiler

**Consolidate Lots** Back

Lots are consolidated successfully.

Lot Number	Livestock Type	Livestock Specie	Livestock Category
<input type="checkbox"/> Lot 001	Cattle	Cattle - Angus	Calf Junior
<input type="checkbox"/> Lot 002.1	Sheep, Poultry	Sheep - Afrino, Red Junglefowl	Ewe, Broiler

## 08 Auction Day Activities

- Select the lots that you want to Consolidate and click on Consolidate.
- Example: Selecting Lot002 and Lot003, the new lot number is Lot002.1
- This new lot will fall in Lot number sequence and appear in bidding in its numerical value.
- The original Lot002 and Lot003 will be displayed as not sold.
- Click on **Back** to return to auction.



WEIGHT BASIS	Per Unit	TOTAL WEIGHT:
WEIGHT PRINCIPLE	ACTUAL	0

CURRENT LOT INFORMATION							
Lot number:	Lot 002.1						
Species:	Sheep - Afrino, Red Junglefowl						
Seller name:	Livestock Auctions Pty Ltd						
Quantities:	<table border="1"> <tr> <td>M</td> <td>10</td> <td>F</td> <td>14</td> <td>Σ</td> <td>24</td> </tr> </table>	M	10	F	14	Σ	24
M	10	F	14	Σ	24		

BIDDING DETAILS ON LOT		per(unit)
Name of Bidder		Bidding Amount
	X	
	X	
	X	
	X	
		R0
SUBMIT		

Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000

BIDDING INCREMENT	R25	Image
GOING ONCE	GOING TWICE	CLOSE BID
Confirm Sale	Decline Sale	LAST SOLD LOT 002

## 08 Auction Day Activities

- Consolidated lots will always default to:
  - Seller: Host Seller Name
  - Weight Basis: Per Unit
  - Max Bidding, Opening Bid, Interval Value: Ignored when previously inserted on any of the consolidated lots



WEIGHT BASIS	Per Unit	TOTAL WEIGHT:
WEIGHT PRINCIPLE	ACTUAL	0

CURRENT LOT INFORMATION					
Lot number:	Lot 002.1				
Species:	Sheep - Afrino, Red Junglefowl				
Seller name:	Livestock Auctions Pty Ltd				
Quantities:	M	10	F	14	Σ 24

BIDDING DETAILS ON LOT			per(unit)
Name of Bidder			Bidding Amount
	X		
	X		
	X		
	X		
			R0
		SUBMIT	

Interval Value	QUICK BID		Value of Next Bid
R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate

BIDDING INCREMENT	R25	Image
GOING ONCE	GOING TWICE	CLOSE BID
Confirm Sale	Decline Sale	LAST SOLD LOT 002

## 08 Auction Day Activities

- The consolidated lot can now be sold as any other lot.
- Changes can be made to Weight Basis and Interval Value.
- Bidding rules and process stays the same.



ID	Lot Number	Specie	Created On	Uploaded By	View
697	Lot 001	Cattle - Angus	2022-06-22 18:45:20	Jacobs Jacobs	
698	Lot 002	Sheep - Afrino	2022-06-22 20:04:54	Jacobs Jacobs	
702	Lot 002.1	Sheep - Afrino,Red Junglefowl	2022-06-23 20:15:33	Livestock Auctions Pty Ltd	
699	Lot 003	Red Junglefowl	2022-06-22 20:06:05	Jacobs Jacobs	

AUCTION NAME:									
Registration Opening Date:		2022-06-22 18:00							
Lot No	Species	Categories	M	F	Σ	City/Town	Highest Bid	Max Bid	Info
<input checked="" type="checkbox"/> Lot 001	Cattle - Angus	Calf Junior	2	2	4	Bloemhof	R 25.00	<a href="#">R 0</a>	<a href="#">READ MORE</a>
<input checked="" type="checkbox"/> Lot 002	Sheep - Afrino	Ewe	0	4	4	Babanango	R 1 750.00	<a href="#">R 0</a>	<a href="#">READ MORE</a>
<input checked="" type="checkbox"/> Lot 002.1	Sheep - Afrino, Red Junglefowl	Ewe, Broiler	10	14	24	Vaalwater	R 0	<a href="#">R 0</a>	<a href="#">READ MORE</a>
Lot 002.1-1	Sheep - Afrino	Ewe	0	4	4	Vaalwater			<a href="#">READ MORE</a>
Lot 002.1-2	Red Junglefowl	Broiler	10	10	20	Vaalwater			<a href="#">READ MORE</a>
<input checked="" type="checkbox"/> Lot 003	Red Junglefowl	Broiler	10	10	20	Broederstroom	R 0	<a href="#">R 5 000</a>	<a href="#">READ MORE</a>

## 08 Auction Day Activities

- The display when opening Auction List.
- User display when creating a consolidated lot.





R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate
BIDDING INCREMENT		R25	Image
GOING ONCE	GOING TWICE		Select
Confirm Sale	Decline Sale	LAST S	Image
			Video
			Stream



## 08 Auction Day Activities

- The Administrator can decide what should be displayed on the TV Screen and the Vendor Management.
- Can choose between;
  - Image                      Images loaded on lot loading (default with the start of each lot)
  - Video                      GIF – short video that is loaded on user side
  - Stream                      Live Streaming of the Auction



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Home | Live Webcast Auctions | **Auction Details**

## Live Webcast Auction Details Summary Page

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[Register for Auction](#)

[Auctioneer](#)

<b>AUCTION NAME:</b>	<b>WLA 03/02</b>					<b>2025-02-03 20:00:00</b>			
<b>Registration Opening Date:</b>	<b>2025-02-03 11:00:08</b>			<b>Registration Closing Date:</b>		<b>2025-02-03 11:00:16</b>			
Lot No	Species	Categories	M	F	Σ	City/Town	Target Price	Max Bid	Info
<input type="checkbox"/> Lot 01-A001	Impala	Ram	3	0	3	Vaalwater	R 0	R 0	<a href="#">READ MORE</a>

## 08 Auction Day Activities

- The Auctioneer will login with his username and password and route to the Auction Summary page of the auction.
- Click on the Auctioneer Screen to open the relevant screen.



CURRENT LOT INFORMATION			
LOT NUMBER:	01-001		
SPECIES:	Impala		
SELLER NAME:	TULASHI MYNEEDI IMP		
QUANTITIES:	M 4	F 0	Σ 4

EXCEPTION ANIMALS

LIVE OR ONLINE: CURRENT HIGHEST BID

LOT STATUS	R6 000
Open	per unit

FLOOR/ LIVE HIGHEST BID	ONLINE HIGHEST BID
R 4 000	R 6 000
per unit	per unit

INCREMENT VALUE:	R2 000
TARGET PRICE	NEXT BID
R15 000	R8 000


HIGHEST ONLINE BIDDER	BID NO
Michelle Slabbert	1

## 08 Auction Day Activities

- The Auctioneer has his own screen with only certain information on it
  - Lot number
  - Current Highest Bid
  - Species
  - Online Highest Bid
  - Seller
  - Live Highest Bid
  - Quantities
  - Anonymous bidding or not
  - Auctioneer Notes
  - Bidders name and bidder number
  - Bidding Increment
  - Target Price








**AWA Boma Auction**  
6 APRIL 2024

**CURRENT LOT INFORMATION**

LOT NUMBER:	01-A001
SPECIES:	Impala
SELLER NAME:	AFRICAN WILDLIFE AUCTIONS
QUANTITIES:	M 3 F 0 S 3

**PHOTO OF ANIMAL ON AUCTION**



**LIVE OR ONLINE: CURRENT HIGHEST BID**

**LOT STATUS**

Open

R8 500

per unit

FLOOR/ LIVE HIGHEST BID

R 8 500

per unit

ONLINE HIGHEST BID

R 7 500

per unit

INCREMENT VALUE:

R1 000

NEXT BID

R9 500

TARGET PRICE

R0

HIGHEST ONLINE BIDDER

Michelle Slabbert

BID NO

1

HIGHEST ONLINE BIDDER


Michelle Slabbert

## 08 Auction Day Activities

- As the Administrator and the Auctioneer works together to sell the lots the Auctioneer can see what is happening online.
- When the Auctioneer is ready to sell the lot, the Administrator will indicate Going Once, Going Twice, Bid Close to indicate to the online bidders that the lot is ready to be sold.








**AWA Boma Auction**  
6 APRIL 2024

**CURRENT LOT INFORMATION**

LOT NUMBER:	01-A001
SPECIES:	Impala
SELLER NAME:	AFRICAN WILDLIFE AUCTIONS
QUANTITIES:	M 3 F 0 S 3

**PHOTO OF ANIMAL ON AUCTION**



**LIVE OR ONLINE: CURRENT HIGHEST BID**

**LOT STATUS**

Open

R8 500

per unit

**FLOOR/ LIVE HIGHEST BID**

R 8 500

per unit

**ONLINE HIGHEST BID**

R 7 500

per unit

**INCREMENT VALUE:**

R1 000

**TARGET PRICE**

R0

**HIGHEST ONLINE BIDDER**

Michelle Slabbert

**NEXT BID**

R9 500

**HIGHEST ONLINE BIDDER**

Michelle Slabbert


**BID NO**

1


## 08 Auction Day Activities

- Auctioneer screen on Going Once, Going Twice, Bid Close.
- The action is displayed over the photo. Not only on the Auctioneer screen but on all online bidding screens and the TV Screens.






*AWA Boma Auction*  
6 APRIL 2024



**CURRENT LOT INFORMATION**

<b>LOT NUMBER:</b>	01-A001
<b>SPECIES:</b>	Impala
<b>SELLER NAME:</b>	AFRICAN WILDLIFE AUCTIONS
<b>QUANTITIES:</b>	<div style="display: flex; justify-content: space-between;"> <span>M 3</span> <span>F 0</span> <span>Σ 3</span> </div>

**PHOTO OF ANIMAL ON AUCTION**



**LIVE OR ONLINE: CURRENT HIGHEST BID**

**LOT STATUS**

Open

R8 500

per unit

**FLOOR/ LIVE HIGHEST BID**

R 8 500

per unit

**ONLINE HIGHEST BID**

R 7 500

per unit

**INCREMENT VALUE:**

R0

**NEXT BID**

R9 500

**HIGHEST ONLINE BIDDER**

Michelle Slabbert

**BID NO**

1

## 08 Auction Day Activities

- Anonymous bidding is indicated by a red button next to the Bid No, meaning that the Auctioneer can only use the bidder number.
- Non anonymous is indicated by a green button next to the Bid No, meaning that the Auctioneer may use the name of the bidder.

[illegible]

## 08 Auction Day Activities

- Vendor Management is run separately from the Administrator in charge of the auction.
- Buyers Information can be updated and refreshed as the auction proceed.
- Same functionality as the Buyers Information screen on the Admin menu is used here.
- You can also add a floor bidder to the Buyers Information to ensure a more accurate Vendor Roll.

A screenshot of a web browser window titled "Wildlife Auctions - Google Chrome". The address bar shows the URL "wildlifeauctions.co.za/buscreens/lwa/AdminScreen/addguestbuyer.php?aid=2...". The main content area has a dark blue background with the title "REGISTER NEW BUYERS" in white. Below the title, there are four labels: "Buyer Name", "New Buyer", "Name", "Buyer No", and "Value Allocated". The "Buyer Name" label is next to a dropdown menu currently showing "New Buyer". The other three labels are next to empty text input fields. At the bottom right of the form is a "Submit" button.

Wildlife Auctions - Google Chrome

wildlifeauctions.co.za/buscreens/lwa/AdminScreen/addguestbuyer.php?aid=2...

### REGISTER NEW BUYERS

Buyer Name

New Buyer

Name

Buyer No

Value Allocated

Submit

## 08 Auction Day Activities

- By selecting **Add Buyer** the popup window appears.
- When a floor bidder is an existing website user, use the dropdown tab to select the user and assign his Buyer Number and Value.
- When it is a first time buyer, only insert the Buyer Name, Buyer Number and Value.





### VENDOR ROLL R25 500

[Download](#)
[Refresh](#)

Lot No	Bidder Name	Bidder No	Last Bid Amount	Q/KG	Principle	Total for Lot	Sold
Lot 01-A001	WLA 03/02	0	R 8 500	3	Per unit	R 25 500	Sold

## 08 Auction Day Activities

- The Vendor Roll is a replacement of the hand written Vendor Roll that is mostly used at auctions.
- The Bidder No can be changed and the Bidder Name will change accordingly. The Bidder No is used from the Buyers Information and therefor it is important that all floor bidders are loaded through the Add Buyer function.
- Last bid amount and the Q/KG can be changed.



VENDOR ROLL R25 500							Download	Refresh
Lot No	Bidder Name	Bidder No	Last Bid Amount	Q/KG	Principle	Total for Lot	Sold	
Lot 01-A001	WLA 03/02	0	R 8 500	3	Per unit	R 25 500	Sold	

## 08 Auction Day Activities

- The last column will automatically pull through from the Administrators' selecting of Confirmed Sale (Sold) and Decline Sale (Not Sold).
- Sometimes the Auctioneer will indicate that the highest bidder of a Not Sold lot has first option on that lot, in this instance the status can be changed to S.T.C (subject to confirmation).
- When a lot is consolidated then the status of the two consolidated lots can be changed accordingly.

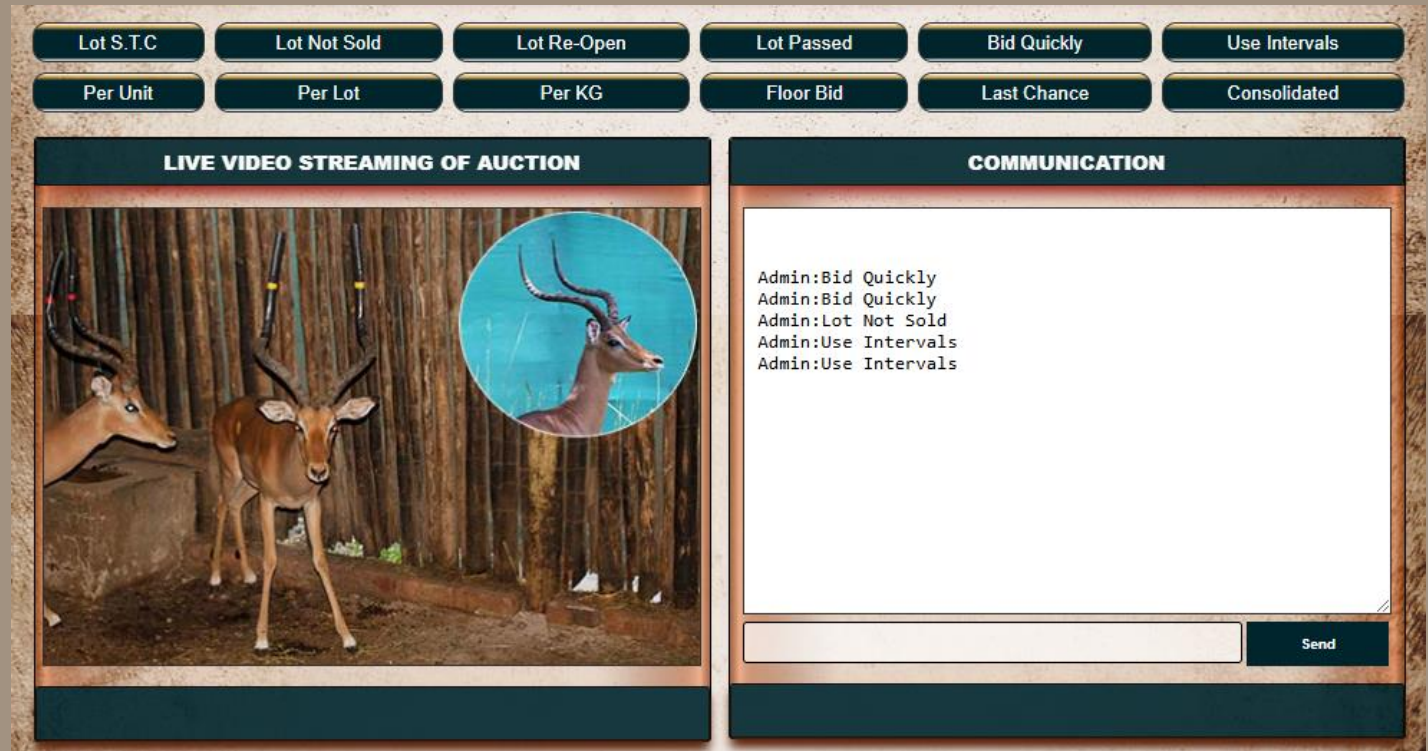


### CURRENT BIDDING

Current Lot Bidding	Bidder No	Bidder Name	Q/ KG	Bid Amount	Total
Lot 01-A002	1	Michelle Slabbert	1	6000	R 6 000
Impala	0	WLA 03/02	1	5000	R 5 000
Ram	1	Michelle Slabbert	1	4000	R 4 000
Per Unit	0	WLA 03/02	1	3000	R 3 000

## 08 Auction Day Activities

- Current bidding is only for information purposes.
- It is not necessary for the user of the Vendor Management to be present in the auction area, by including the current lot bidding they have a solid knowledge of what is going on.



## 08 Auction Day Activities

- The Vendor Management user is responsible for the communication in the auction.
- Administrator has a chat box as well, but likely won't have time to attend to any questions from users.
- There are 12 quick communication buttons. By clicking on them the message instantly appears for all users. The text insert field is available for longer messages or responses.
- This is an open communication, every user can see any other users communication.





**END**

For assistance, please contact us on 082 416 8888