



Wildlife Auctions
User Manual
Administrator Bidding



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Live Webcast Administrator Bidding

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01 Login



01 Login

- URL: <http://www.wildlifeauctions.co.za/admin/login.php>
- Enter your username and password

A screenshot of the Wildlife Auctions admin login page. The header features the "Wildlife AUCTIONS" logo against a sunset backdrop of silhouetted elephants and acacia trees. On the right, a "Logout" link is visible. The main content area is titled "Welcome Michelleadmin". A sidebar menu on the left is titled "MENU" and includes sections for "User Management" (with "Administrator Users" and "Wildlife Users" sub-options) and "Content Management" (with "Legal Entities", "Sellers", "Province", and "Cities and Towns" sub-options).

Logout

Welcome Michelleadmin

MENU

- User Management
 - Administrator Users
 - Wildlife Users
- Content Management
 - Legal Entities
 - Sellers
 - Province
 - Cities and Towns

01 Login

- The Welcome Page will display.
- From here you will be able to navigate admin menu's according to your admin profile set up.



02 How to Activate New Users



A screenshot of a web-based application. At the top, a banner displays the text "Welcome Michelleadmin". On the left, a sidebar titled "MENU" contains a "User Management" section. This section includes a collapsed icon and the text "Administrator Users" and "Wildlife Users", each preceded by a blue arrow icon. The background of the main content area is light grey.

02 How to Activate New Users

- User Management – Wildlife Users
- All with grey (star) status – Inactive
- All with green (star) status – Active



Wildlife Users										GO	Back
ID	Name	Company Name	Company Type	Wildlife	Transport	Send Mail	Status	Delete			
5061	Ruan Slabbert	Rustique	Individual			Compose					
5060	AWA Vendor Management	African Wildlife Auctions (Pty) Ltd	Company			Compose					
5059	AWA TV Screen	African Wildlife Auctions (Pty) Ltd	Company			Compose					
5058	AWA Auctioneers	African Wildlife Auctions (Pty) Ltd	Company			Compose					
5057	Timon Dreyer	AWA Game Transport	Company			Compose					
5056	Regard Strydom	AWA Transport and Logistics	Company			Compose					
5055	Johan Du Toit	African Wildlife Auctions (Pty) Ltd	Company			Compose					
5054	Rene Swart	AWA Finance and Payments	Company			Compose					
5053	Stephanie Myburg	AWA Game Transport	Company			Compose					
5052	Natalie Muller	AWA Sales and Marketing	Company			Compose					

02 How to Activate New Users

- Before activation ensure that user has completed all the necessary fields.
- Click on the **Users Name**.



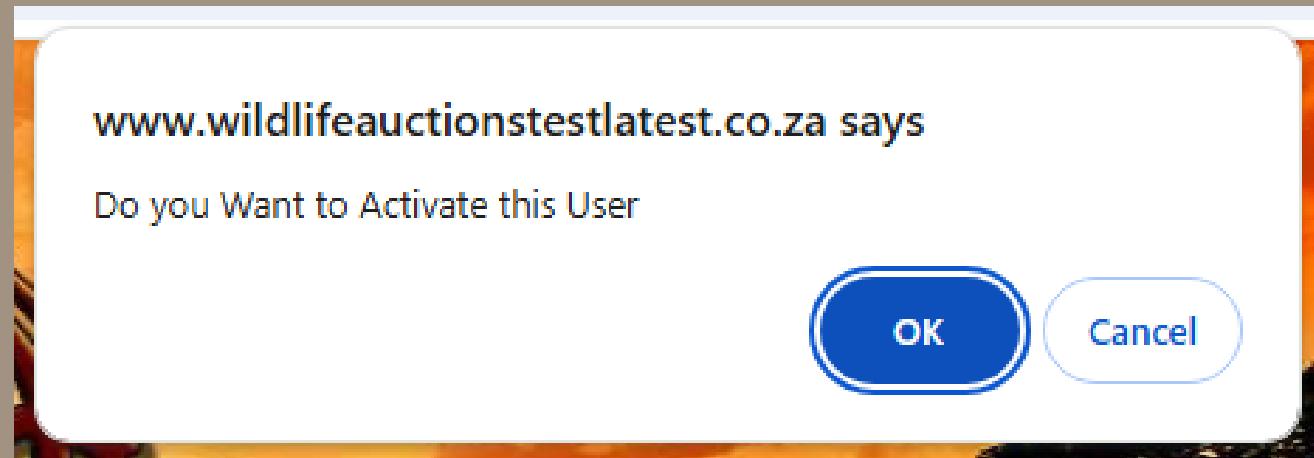
Michelle Slabbert Details

Back

Personal Details		Company Details	
First Name :	Michelle	Company Type :	Company
Last Name :	Slabbert	Company Name :	AWA Administration
Email :	michelle.slabbert@awla.co.za	Registration Number :	2005/042657/07
Address:	2 Voortrekker Road Vaalwater	VAT Number :	4410234027
City :	Vaalwater	Postal Address :	PO Box 636 Vaalwater 0530
State :	Limpopo	Physical Address :	2 Voortrekker Road Vaalwater
Mobile :	0670471662	Email :	michelle.slabbert@awla.co.za
Telephone :		Mobile Number :	0670471662
ID Number :	123456789	Reset Password	
Passport :	0	Username :	michelle.slabbert
Created On :	2024-12-05 16:36:08	New Password :	nVPswGUT
Status :	Active	<input type="button" value="Update Password"/>	<input type="button" value="Update & Send Mail"/>

02 How to Activate New Users

- Check that the important information is completed
- NB! Contact Number and Email Address should be completed as this is the only communication that you have.
- It is important to make sure that the info received makes sense, if you hesitate contact the client to confirm the details.



02 How to Activate New Users

- Click on **Back** when satisfied that user can be activated.
- Click on Status (star) and then Click on **OK**.



Add Agent to User

User Name :	Ruan Slabbert
Agent Name :	<input style="width: 150px; height: 25px; border: 1px solid #ccc; padding: 2px;" type="button" value="Select"/> Select
	Johan du Toit

02 How to Activate New Users

- Select the **Agent** that assisted the client and Submit



Wildlife Users

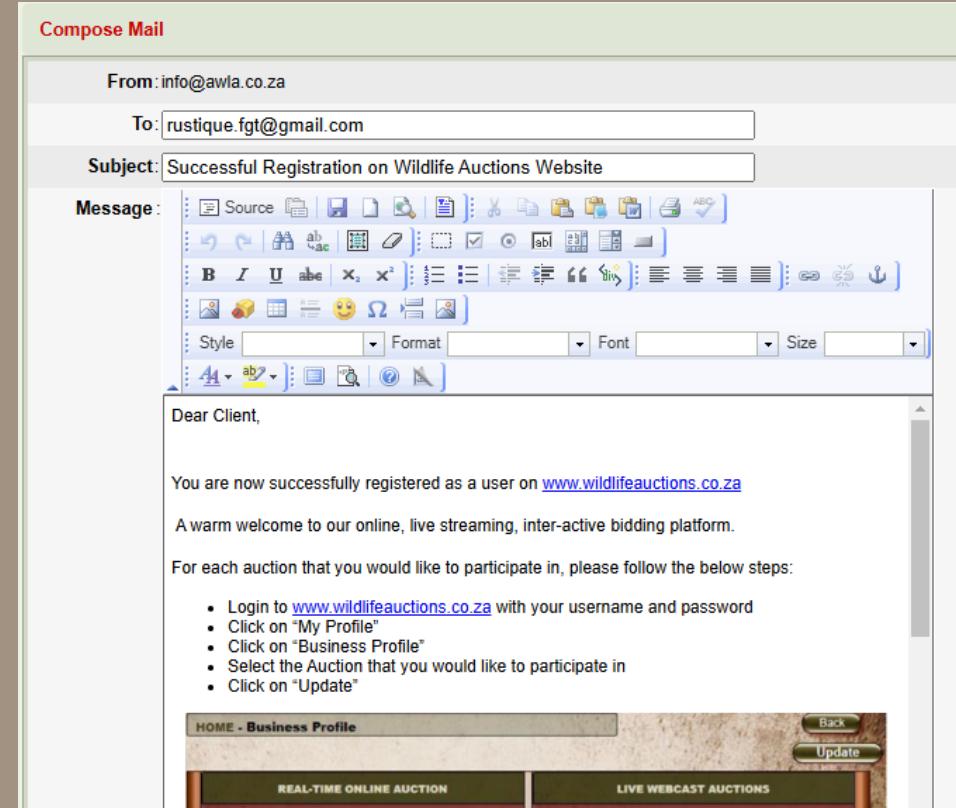
GO

Back

ID	Name	Company Name	Company Type	Wildlife	Transport	Send Mail	Status	Delete
5061	Ruan Slabbert	Rustique	Individual			Compose		
5060	AWA Vendor Management	African Wildlife Auctions (Pty) Ltd	Company			Compose		
5059	AWA TV Screen	African Wildlife Auctions (Pty) Ltd	Company			Compose		
5058	AWA Auctioneers	African Wildlife Auctions (Pty) Ltd	Company			Compose		

02 How to Activate New Users

- User is Activated



02 How to Activate New Users

- Click on **Compose Email** and send the newly Activated client an email that welcomes him to the website as well as thanks him for registering.
- The system has an email template ready for you to send.



03 How to Navigate Live Webcast Auction Management



Live Webcast Auction Management

- Register Live Webcast Auction
- List Live Webcast Auctions
- Information For Buyers
- Wildlife Auction Lots
- Asset Auction Lots
- Closed Auctions
- Remove Auctions
- Vendor Management Reports
- View Transaction Reports
- Archive Live Webcast Images
- Clear Temporary Tables
- Export Catalogue
- Export Auction Details
- Export Print Catalogue
- Asset Export Catalogue
- Asset Export Auction Details
- Asset Export Print Catalogue

03 How to Navigate Live Webcast Auction Management

- Go to Live Webcast Auction Management
- Information for Buyers
 - For Activating buyers to participate in the Auction
- Export Catalogue - PDF Catalogue for printing
- Export Auction Details
 - Export details into Excel to create a Vendue Roll, Balance Quantities and information correctness
- Export Print Catalogue
 - For printing from front end if user prefers to print at home (Done on auction day after all details have been checked and edited)



Information for Buyers

Auction Name	-- Select Auction --	Submit
<ul style="list-style-type: none">-- Select Auction --LWA Test AuctionStandard Test December 2024Complex Test December 2024AWA Game Auction 21/02All Game Test Auction		

03 How to Navigate Live Webcast Auction Management

- How to Activate Auction Participants – Information for Buyers - Select the Auction and **Submit**.
- All participants for the auction will appear.



Information for Buyers

Back

Auction Name	Standard Test December 2024	Submit			
Open Registration Date	2025-01-01 17:00:00				
Close Registration Date	2025-01-02 17:23:21				
Lock Registration	<input type="checkbox"/>				
<input type="button" value="Update"/>					
Name	Status	Bid No	Value Allocated	Delete	Check All
Opening Bidder	Pending		R0		<input type="checkbox"/>
Michelle Slabbert	Active	1	R1 000 000		<input type="checkbox"/>
<input type="button" value="Submit"/> <input type="button" value="Email"/> <input type="button" value="SMS"/> <input type="button" value="Add Buyer"/>					
Print Report		All	All	<input type="button" value="Print Preview"/>	<input type="button" value="Send mail"/>

03 How to Navigate Live Webcast Auction Management

- Change Status to:
 - **Pending**, leave on pending if you are not sure if the user should be activated.
 - **Active**, to enable a user to bid.
 - **Inactive**, to block a user from participating in the auction.
 - **NB!** Always leave Opening Bidder as Pending with no bid # or value allocated
 - **NB!** When the auction is open the administrator that opened the auction will be at the top on the bidder list this person should also stay Active at all times with no bidder number or value allocated



Information for Buyers

Back

Auction Name	Standard Test December 2024	Submit			
Open Registration Date	2025-01-01 17:00:00				
Close Registration Date	2025-01-02 17:23:21				
Lock Registration	<input type="checkbox"/>				
<input type="button" value="Update"/>					
Name	Status	Bid No	Value Allocated	Delete	Check All
Opening Bidder	Pending		R0		<input type="checkbox"/>
Michelle Slabbert	Active	1	R1 000 000		<input type="checkbox"/>
<input type="button" value="Submit"/> <input type="button" value="Email"/> <input type="button" value="SMS"/> <input type="button" value="Add Buyer"/>					
Print Report		All	All	<input type="button" value="Print Preview"/>	<input type="button" value="Send mail"/>

03 How to Navigate Live Webcast Auction Management

- Allocate a **Bid No**. Always have a different sequence of number between venue clients and online clients. This will help the auctioneer to determine whether a sale is done in house or online.
Venue clients 01 – 99 and online clients 100+.



Information for Buyers

Back

Auction Name	Standard Test December 2024	Submit			
Open Registration Date	2025-01-01 17:00:00				
Close Registration Date	2025-01-02 17:23:21				
Lock Registration	<input type="checkbox"/>				
<input type="button" value="Update"/>					
Name	Status	Bid No	Value Allocated	Delete	Check All <input type="checkbox"/>
Opening Bidder	Pending <input type="button" value="▼"/>		R0		<input type="checkbox"/>
Michelle Slabbert	Active <input type="button" value="▼"/>	1	R1 000 000		<input type="checkbox"/>
<input type="button" value="Submit"/> <input type="button" value="Email"/> <input type="button" value="SMS"/> <input type="button" value="Add Buyer"/>					
Print Report		All <input type="button" value="▼"/>	All <input type="button" value="▼"/>	<input type="button" value="Print Preview"/>	<input type="button" value="Send mail"/>

03 How to Navigate Live Webcast Auction Management

- Allocate a **Value**. This Value is the total value that you allow a user to bid for. Once the Value is reached, the Buyer won't be able to bid further. With unlimited Values, use R1 000 000.
- Submit and SMS or Email the client that he is activated for bidding.



Information for Buyers

Back

Auction Name	Standard Test December 2024	Submit			
Open Registration Date	2025-01-01 17:00:00				
Close Registration Date	2025-01-02 17:23:21				
Lock Registration	<input type="checkbox"/>				
<input type="button" value="Update"/>					
Name	Status	Bid No	Value Allocated	Delete	Check All <input type="checkbox"/>
Opening Bidder	Pending		R0		<input type="checkbox"/>
Michelle Slabbert	Active	1	R1 000 000		<input type="checkbox"/>
<input type="button" value="Submit"/> <input type="button" value="Email"/> <input type="button" value="SMS"/> <input type="button" value="Add Buyer"/>					
Print Report	All	All	Print Preview	Send mail	
	<input type="button" value="All"/>	<input type="button" value="Active"/>	<input type="button" value="Inactive"/>		

03 How to Navigate Live Webcast Auction Management

- Under the Buyers you can generate a Buyers Report, select Active in the dropdown.
- Select Print Preview to print the registered buyers
- Select Send Email to send the report to the administrators

Administrators need to received this report in order to capture buyers on the invoicing system



04 Export Catalogue

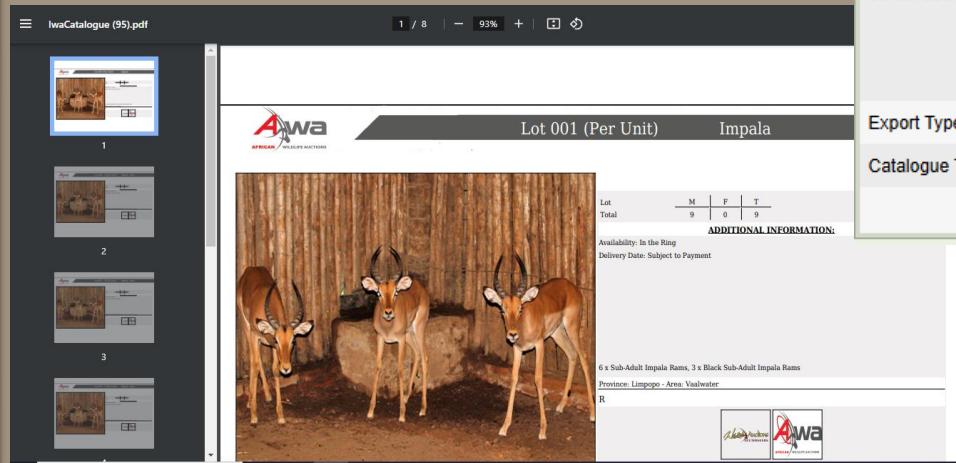


Export LWA Catalogue

Auction Name	--Select Auction--
<input type="radio"/> Boma <input type="radio"/> Catalogue <input type="radio"/> All <input type="radio"/> Exclude Sublots	
Hold the control (ctrl) button to select multiple options	
Select Lots	<div style="border: 1px solid #ccc; height: 150px; width: 150px; margin-top: 10px;"></div>
Export Type	-- Select Type --
Catalogue Type	-- Select Catalogue Type --
<input type="button" value="Download"/>	

04 Export Catalogue

- Select the Auction and all the lots for the auction will display.



Export LWA Catalogue

Auction Name: Standard Test December 2024

Boma Catalogue All Exclude Sublots

Hold the control (ctrl) button to select multiple options

Select Lots: Lot 001 - A, Lot 001 - B, Lot 001 - C, Lot 002, Lot 003, Lot 004, Lot 005

Export Type: PDF

Catalogue Type: Wildlife One Page

Download

04 Export Catalogue

- Select All to display ALL the lots.
- Select lots by holding Shift in and click first and last lots or CTRL and select some lots.
- Export by PDF to create a printable PDF file.
- Select the Auction Template that you want to use.
- Download and Save



05 Export Auction Details



Export LWA Details

Auction Name	-- Select Auction --
Type	-- Select Type --
Export Type	-- Select Export Type --
<input type="button" value="Download"/>	

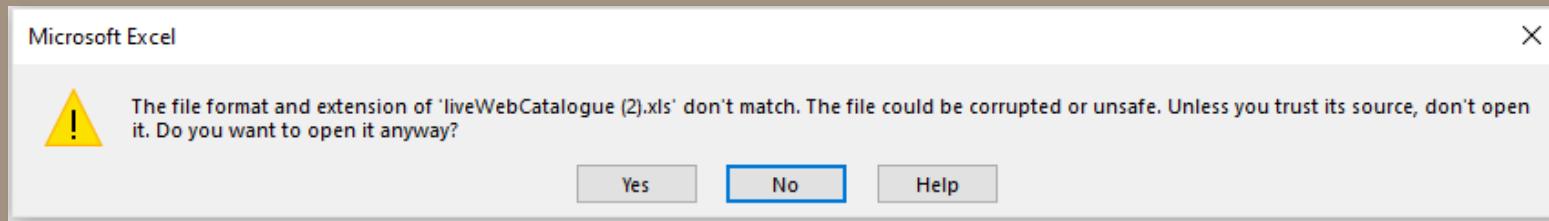
05 Export Auction Details

- Select the Auction Name.
- Select All Lots or Per Seller to only export the selected data.
- Export by PDF or Excel.
- Download.



Export LWA Details

Auction Name	Standard Test December 2024 ▾
Type	Per Seller ▾
Export Type	Excel ▾
<input type="button" value="Download"/>	



05 Export Auction Details

- When export in Excel
- Override Excel error and select Yes



Game in Pens								
Lot #	Specie Description	# of Males	# of Females	# Total	Seller	Hold in Boma	Per Unit/ Per Lot	
1	Impala	9	0	9	AFRICAN WILDLIFE AUCTIONS	unit		
2	Blesbuck	1	0	1	AFRICAN WILDLIFE AUCTIONS	unit		
3	Impala	0	0	0	AFRICAN WILDLIFE AUCTIONS	unit		
4	Impala	1	0	1	AFRICAN WILDLIFE AUCTIONS	unit		
5	Impala	1	0	1	AFRICAN WILDLIFE AUCTIONS	unit		

05 Export Auction Details

- Sort data according to your needs.



06 Loading TV Banners



Advertisement Management

- View Advertisements
- Wanted List

[View Ads](#)

[Add Advertisements](#)

ID	<u>Position</u>	Name		Description	View	Edit	Status	Delete
64	home_eighth	Auction Prices 2023	https://www.wildlifeauctions.co.za/jcla_closed_auctions.php					
62	home_seventh	Wildlife Articles	https://www.wildlifeauctionstestlatest.co.za/game_info.php					
58	tv_screen_branding	0						
57	home_fourth	livestockauctions.co.za	https://awla.co.za/asset-moveables-auctions/					

06 Loading TV Banners

- Go to Advertisement Management on the Main Menu on the left of the Admin Screen
- Select View Advertisements
- Click on the Edit icon the edit the TV Screen (NB! The TV screen needs to be added to each auction before the auction starts)



Edit Ads

Back

Position :	TV Screen Branding
Auction Name :	Standard Test December 2024
Upload Image :	<input type="button" value="Choose File"/> No file chosen (Dimensions: 508*152)
	
Status :	Yes

Submit

06 Loading TV Banners

- Don't change the Position – TV Screen Branding.
- Upload image – As changed with date of auction.
- Leave Status as Yes and **Submit** .



African Wildlife Auctions

AWA Boma Auction
6 APRIL 2024

CURRENT LOT INFORMATION

LOT NUMBER:	01-A001
SPECIES:	IMPALA
SELLER NAME:	AFRICAN WILDLIFE AUCTIONS
QUANTITIES:	M 3 F 0 Σ 3

PHOTO OF ANIMAL ON AUCTION



LIVE OR ONLINE: CURRENT HIGHEST BID

LOT STATUS	R 500
Open	per unit

FLOOR/ LIVE HIGHEST BID

R	per unit
----------	----------

ONLINE HIGHEST BID

R 500	per unit
--------------	----------

FLOOR/ LIVE BIDDER

No

ONLINE BIDDER

Yes

INCREMENT VALUE

R 0

NEXT BID

R 500

06 Loading TV Banners

- TV Screen Branding is for display on the TV Screen Top Left.



07 Load Live Video Streaming



livevideostreaming.co.za



LIVEVIDEOSTREAMING
your video streaming partner

User Login Presenter Registration Presenter Login

Home	About Us	Video Streaming offering	Prepare Quote for Streaming	Information and upcoming events	Partners	Important Links and downloads	Demo of Video streaming software	Contact Us	Help
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07 Load Live Video Streaming

- A Wildlife Administrator will load the Video Streaming for each auction
- Ensure that they receive the auction details 72hours prior to auction
- Information required:
 - Auction name
 - Auction date and time
 - Auction venue



08 Auction Day Activities



List of Live Webcast Auctions							
Auction ID	Auction Name	Auction Date	Go To Live Auction	Edit	View	Delete	Status
	LWA Test Auction	2024-12-12 00:00:00	Admin Screen Tv Screen Vendor Management				
	Standard Test December 2024	2025-01-31 11:00:00	Admin Screen Tv Screen Vendor Management				
	Complex Test December 2024	2025-01-31 11:00:00	Admin Screen Tv Screen Vendor Management				
	AWA Game Auction 21/02	2025-02-21 11:00:00	Admin Screen Tv Screen Vendor Management				
	All Game Test Auction	2025-12-13 11:00:00	Admin Screen Tv Screen Vendor Management				

Live Webcast Auction Management

- Register Live Webcast Auction
- List Live Webcast Auctions
- Information For Buyers
- Wildlife Auction Lots
- Asset Auction Lots
- Closed Auctions
- Remove Auctions
- Vendor Management Reports
- View Transaction Reports
- Archive Live Webcast Images
- Clear Temporary Tables
- Export Catalogue
- Export Auction Details
- Export Print Catalogue
- Asset Export Catalogue
- Asset Export Auction Details
- Asset Export Print Catalogue

08 Auction Day Activities

- Go to List Live Webcast Auctions
- Before the start of the auction open the Admin Screen, it will automatically open in a new window.
- If the Administrator has not chosen a user to run the TV Screen, then he can open it now.
- Open the Auctioneer Screen and TV Screen through the user profile.
- The Vendor Management will be opened by another Admin User on their own profile.



CHAT **LIVE VIDEO STREAMING OF AUCTION**

FAILED

CHAT **PHOTO OF ANIMAL ON AUCTION**

Photo Streaming Video Clip Family Tree

LOT 01-A001 **BIDDING DETAILS ON LOT** **per(unit)**

Name of Bidder		Bidding Amount
Michelle Slabbert (1)	X X X X	R500 R500 R500 R500
R0		SUBMIT

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

TARGET PRICE
R0
Edit Bid

BIDDING INCREMENT
R50
Re-Open

GOING ONCE
GOING TWICE
CLOSE BID

CONFIRM SALE
DECLINE SALE
ACTIVE LOT

01-A001

SELLING BASIS **Per Unit**

CURRENT LOT INFORMATION

Lot number:	Lot 01-A001
Species:	Impala
Seller name:	AFRICAN WILDLIFE AUCTIONS
Quantities:	M 3 F 0 Σ 3

WILDLIFE DETAILS

Species	Category	M	F	Σ
Impala	Ram	3	0	3

TOTAL animals in the lot **3** **0** **3**

08 Auction Day Activities

- The Admin Screen is the screen that the Administrator controls the auction with along with the Auctioneer.

25



CHAT

LIVE VIDEO STREAMING OF AUCTION



Photo Streaming Video Clip Family Tree

CHAT

PHOTO OF ANIMAL ON AUCTION

LOT 01-A001 BIDDING DETAILS ON LOT per(unit)

Name of Bidder	Bidding Amount
Michelle Slabbert (1)	R500
	X
	X
	X
	X

RO **SUBMIT**

Interval Value QUICK BID Value of Next Bid

R50	R500	R3 000	Edit Bid
R100	R1 000	R5 000	Re-Open
R200	R2 000	R10 000	Lot 01- 
R250	R2 500	R25 000	Consolidate

TARGET PRICE **R0**

BIDDING INCREMENT **R50**  **Image** 

GOING ONCE **GOING TWICE** **CLOSE BID**

CONFIRM SALE **DECLINE SALE** **ACTIVE LOT** **01-A001**

SELLING BASIS **Per Unit** 

08 Auction Day Activities

- Apart from adding and managing the floor/hall bidding and checking that online bidders don't make bidding mistakes, the Administrator can change the Principle of Bidding prior to the start of each lot.
- The selling basis of lots can also be changed from Per Unit to Per Lot



CHAT

LIVE VIDEO STREAMING OF AUCTION



Interval Value

Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000

BIDDING INCREMENT R250

GOING ONCE **GOING TWICE**

Confirm Sale **Decline Sale** **LAST SALE**

Image Select Image Video Stream

LOT 01-A001

BIDDING DETAILS ON LOT

per(unit)

Name of Bidder	Bidding Amount
Michelle Slabbert (1)	R500
	X
	X
	X
	X

RO **SUBMIT**

Interval Value **QUICK BID** **Value of Next Bid**

R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

TARGET PRICE R0

BIDDING INCREMENT R50

GOING ONCE **GOING TWICE** **CLOSE BID**

CONFIRM SALE **DECLINE SALE** **ACTIVE LOT** 01-A001

SELLING BASIS **Per Unit**

08 Auction Day Activities

- Before the auction, opening bids and increments can be preloaded.
- The administrator can change the Bidding Increment at any time.
- Another function on the Admin Bidding page is the selection of what should display on the TV Screen. There are 3 options: Live **Streaming**, **Image** of Lot, **Video** Clip loaded for Lot.
- With the close of each lot the TV Screen defaults back to **Image**.



CHAT **LIVE VIDEO STREAMING OF AUCTION**



Photo **Streaming** **Video Clip** **Family Tree**

CHAT **PHOTO OF ANIMAL ON AUCTION**

LOT 01-A001 **BIDDING DETAILS ON LOT** **per(unit)**

Name of Bidder	Bidding Amount
WLA 03/02 (0)	R3 500
Michelle Slabbert (1)	R2 500
WLA 03/02 (0)	R2 000
Michelle Slabbert (1)	R1 500

R1 000 **SUBMIT**

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

TARGET PRICE **R0**

BIDDING INCREMENT **R1 000**

GOING ONCE **GOING TWICE** **CLOSE BID**

CONFIRM SALE **DECLINE SALE** **ACTIVE LOT** **01-A001**

SELLING BASIS **Per Unit**

08 Auction Day Activities

- Now the bidding can start between floor and online.
- All floor bids will be inserted by the Administrator and all online bids will automatically appear in the Bidding Details.



lots Value Sold: R

www.wildlifeauctions.co.za says
Are you sure to delete this bid.---5500

CHAT LIVE VIDEO STREAMING



Photo Streaming Video Clip Family Tree

CHAT PHOTO OF ANIMAL ON AUCTION

OK Cancel

DETAILS ON LOT per(unit)

Bidding Amount
X
X
X
X
R5 500
R4 500
R3 500
R2 500
R6 500

WLA 03/02 (0)
Michelle Slabbert (1)

R1 000 SUBMIT

Interval Value QUICK BID Value of Next Bid

R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

Edit Bid Re-Open Lot 01- Consolidate Group Select

TARGET PRICE R0

BIDDING INCREMENT R1 000 Image

GOING ONCE GOING TWICE CLOSE BID

CONFIRM SALE DECLINE SALE ACTIVE LOT 01-A001

SELLING BASIS Per Unit

08 Auction Day Activities

- Many times, online bidders bid against themselves due to slow signal.
- The Administrator can delete double bids by clicking on the cross next to the specific bid.
- The system will ask the Administrator if he is sure to delete the bid. On selecting OK the User will receive a notification that his bid was deleted.



Lots Value Sold: R

CHAT LIVE VIDEO STREAMING

www.wildlifeauctions.co.za says
Are you sure to delete this bid.---5500

OK Cancel

DETAILS ON LOT		per(unit)
		R5 500
		4 500
		3 500
		2 500

LOT 01-A001

BIDDING DETAILS ON LOT

Name of Bidder	Bidding Amount
Michelle Slabbert (1)	R5 500
Michelle Slabbert (1)	R4 500
WLA 03/02 (0)	R3 500
Michelle Slabbert (1)	R2 500

per(unit)

R1 000 **SUBMIT** **R6 500**

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

TARGET PRICE **R0** **Image**

BIDDING INCREMENT **R1 000** **Image**

GOING ONCE **GOING TWICE** **CLOSE BID**

CONFIRM SALE **DECLINE SALE** **ACTIVE LOT** **01-A001**

SELLING BASIS **Per Unit** **Image**

LOT 01-A001

BIDDING DETAILS ON LOT

Name of Bidder	Bidding Amount
Michelle Slabbert (1)	R7 500
WLA 03/02 (0)	R6 500
Michelle Slabbert (1)	R5 500
Michelle Slabbert (1)	R4 500

per(unit)

1500 **SUBMIT** **R9 000**

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

TARGET PRICE **R0** **Image**

BIDDING INCREMENT **R1 000** **Image**

GOING ONCE **GOING TWICE** **CLOSE BID**

CONFIRM SALE **DECLINE SALE** **ACTIVE LOT** **01-A001**

SELLING BASIS **Per Unit** **Image**

08 Auction Day Activities

- Alternative to deleting a Bid the Administrator can override the current Bid placed by Online Bidders. This will mostly be used when Online Bidders bid out of interval sequence. Thus making the task of the Auctioneer a bid difficult.
- Click on **Edit Bid**, insert the new amount in the text field left of Submit and click **Submit**.



CHAT LIVE VIDEO STREAMING OF AUCTION



Photo Streaming Video Clip Family Tree

CHAT PHOTO OF ANIMAL ON AUCTION

LOT 01-A001 BIDDING DETAILS ON LOT per(unit)

Name of Bidder	Bidding Amount
Michelle Slabbert (1)	R7 500
WLA 03/02 (0)	R6 500
Michelle Slabbert (1)	R5 500
Michelle Slabbert (1)	R4 500
	R8 500

R1 000 SUBMIT

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

TARGET PRICE R0

BIDDING INCREMENT R1 000

GOING ONCE GOING TWICE CLOSE BID

CONFIRM SALE DECLINE SALE ACTIVE LOT 01-A001

SELLING BASIS Per Unit

08 Auction Day Activities

- When the Auctioneer is closing a lot, the Administrator will indicate
 - Going Once Bids can still be placed
 - Going Twice Bids can still be placed
 - Bid Close Bidding is closed



CHAT LIVE VIDEO STREAMING OF AUCTION



Photo Streaming Video Clip Family Tree

CHAT PHOTO OF ANIMAL ON AUCTION

LOT 01-A001 BIDDING DETAILS ON LOT per(unit)

Name of Bidder	Bidding Amount
Michelle Slabbert (1)	R7 500
WLA 03/02 (0)	R6 500
Michelle Slabbert (1)	R5 500
Michelle Slabbert (1)	R4 500

R1 000 SUBMIT

Interval Value QUICK BID Value of Next Bid

R50	R500	R3 000	Edit Bid
R100	R1 000	R5 000	Re-Open
R200	R2 000	R10 000	Lot 01- <input checked="" type="checkbox"/>
R250	R2 500	R25 000	Consolidate

TARGET PRICE R0 Image

BIDDING INCREMENT R1 000 ACTIVE LOT 01-A001

GOING ONCE GOING TWICE CLOSE BID

CONFIRM SALE DECLINE SALE

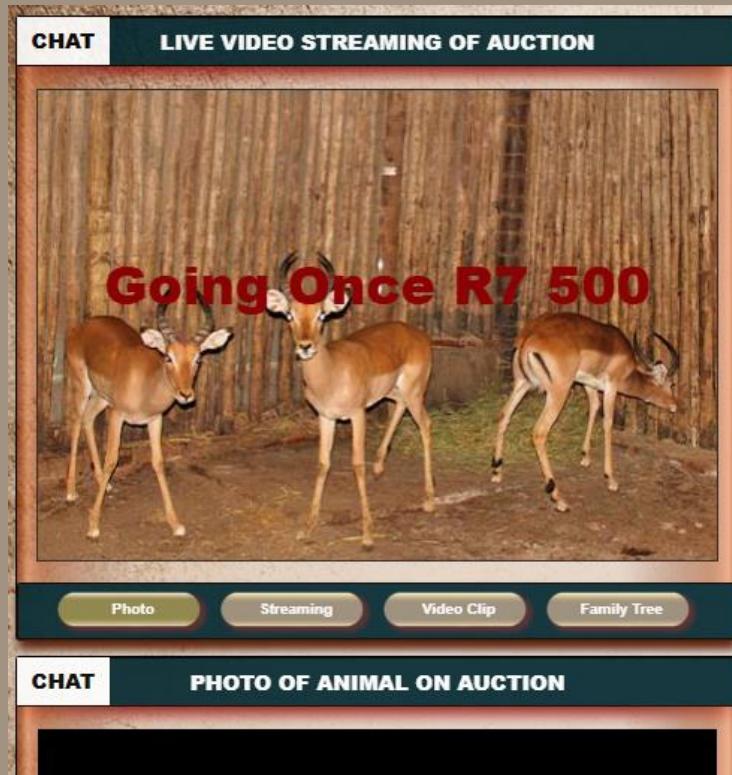
SELLING BASIS Per Unit

08 Auction Day Activities

- This is both for Floor and Online bidders to know that the lot is busy closing.
- Upon Close Bid the Administrator can now Confirm Sale or Decline Sale.
- When the Sale is Confirmed, the lot will appear as sold with the value, if the Sale is Declined then it will appear as a Not Sold with no indication of what the highest value was.



CHAT LIVE VIDEO STREAMING OF AUCTION



Going Once R7 500

Photo Streaming Video Clip Family Tree

CHAT PHOTO OF ANIMAL ON AUCTION



LOT 01-A001 BIDDING DETAILS ON LOT per(unit)

Name of Bidder	Bidding Amount	
Michelle Slabbert (1)	R7 500	
WLA 03/02 (0)	R6 500	
Michelle Slabbert (1)	R5 500	
Michelle Slabbert (1)	R4 500	
R1 000	SUBMIT	R8 500

Interval Value QUICK BID Value of Next Bid

R50	R500	R3 000	Edit Bid
R100	R1 000	R5 000	Re-Open
R200	R2 000	R10 000	Lot 01- ▾
R250	R2 500	R25 000	Consolidate

TARGET PRICE R0 Image

BIDDING INCREMENT R1 000 ▾

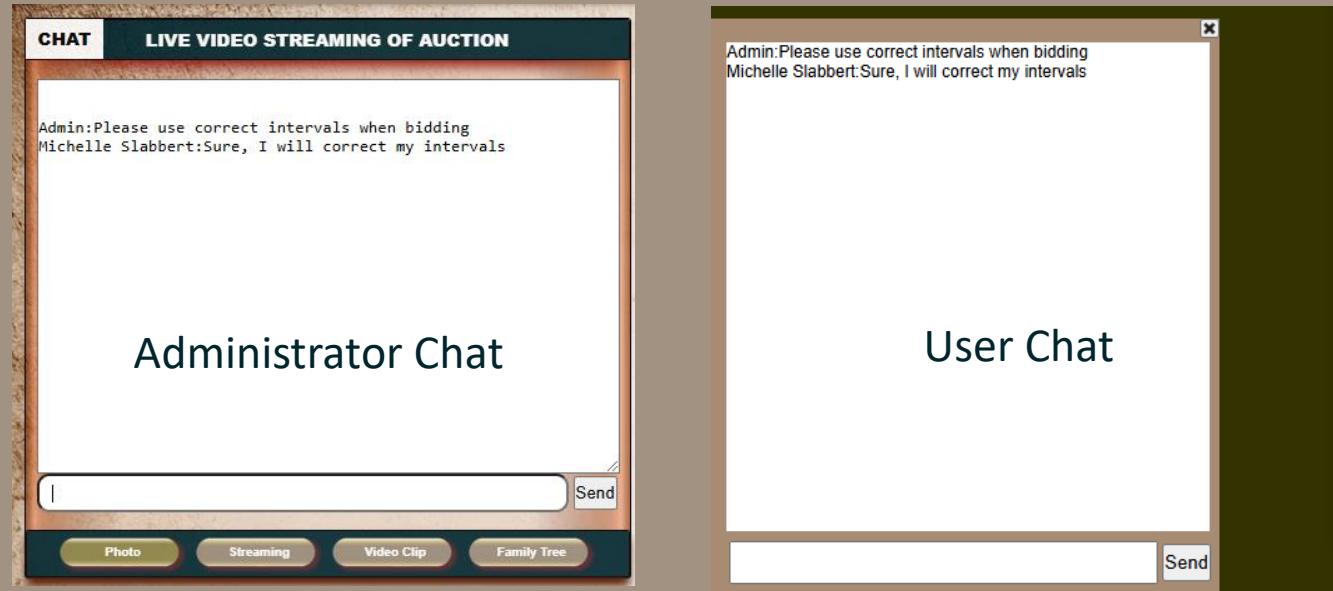
GOING ONCE GOING TWICE CLOSE BID

CONFIRM SALE DECLINE SALE ACTIVE LOT 01-A001

SELLING BASIS Per Unit ▾

08 Auction Day Activities

- The Confirm or Decline is very important for online bidders. Online bidders have a Basket Function where they can keep track of what lots they purchase, with a Decline sale, the lot will not be allocated to anyone.



08 Auction Day Activities

- The administrator can chat to online users to give information that might influence their bidding that is not listed in the Catalogue. This will mainly be handled by the Vendor Management User but Admin can chat as well.



08 Auction Day Activities

- As at any auction a dispute can arise that would lead to a lot being re-opened and re-selling.
- Do not Confirm nor Decline Sale the current lot, only Close the Bidding.
- Click on **Re-open**.
- You will have the option to Re-open or Clear & Re-open
 - Re-open:** Opens with the last bidding in place to just continue bidding
 - Clear & Re-open:** This will clear all bidding and the lot will be opened with NO Bidding



CHAT **LIVE VIDEO STREAMING OF AUCTION**



LOT 01-A001 **BIDDING DETAILS ON LOT** **per(unit)**

Name of Bidder	Bidding Amount
WLA 03/02 (0)	R8 500
Michelle Slabbert (1)	R7 500
WLA 03/02 (0)	R6 500
Michelle Slabbert (1)	R5 500

R1 000 **SUBMIT**

Interval Value	QUICK BID	Value of Next Bid
R50	R500	R3 000
R100	R1 000	R5 000
R200	R2 000	R10 000
R250	R2 500	R25 000

Target Price **R0**

BIDDING INCREMENT **R1 000**

GOING ONCE **GOING TWICE** **CLOSE BID**

CONFIRM SALE **DECLINE SALE** **ACTIVE LOT** **01-A001**

SELLING BASIS **Per Unit**

08 Auction Day Activities

- When the screen returns to the Admin Bidding screen the lot that was just re-opened will be on the Bidding screen.
- Bidding can continue as normal.



08 Auction Day Activities

- Consolidation of Lots, combining a number of lots to be sold as one new lot.
- Whenever the Administrator or Auctioneer decides to combine two not sold lots to perhaps have a confirmed re-sale, click on **Consolidate**.
- Only not sold lots can be Consolidated.



Consolidate Lots

Back

Consolidate

Lot Number	Livestock Type	Livestock Specie	Livestock Category
<input type="checkbox"/> Lot 001	Cattle	Cattle - Angus	Calf Junior
<input type="checkbox"/> Lot 002	Sheep	Sheep - Afrino	Ewe
<input type="checkbox"/> Lot 003	Poultry	Red Junglefowl	Broiler

Consolidate Lots

Back

Lots are consolidated successfully.

Consolidate

Lot Number	Livestock Type	Livestock Specie	Livestock Category
<input type="checkbox"/> Lot 001	Cattle	Cattle - Angus	Calf Junior
<input type="checkbox"/> Lot 002.1	Sheep, Poultry	Sheep - Afrino, Red Junglefowl	Ewe, Broiler

08 Auction Day Activities

- Select the lots that you want to Consolidate and click on Consolidate.
- Example: Selecting Lot002 and Lot003, the new lot number is Lot002.1
- This new lot will fall in Lot number sequence and appear in bidding in its numerical value.
- The original Lot002 and Lot003 will be displayed as not sold.
- Click on **Back** to return to auction.



WEIGHT BASIS Per Unit ▼

WEIGHT PRINCIPLE ACTUAL

TOTAL WEIGHT: 0

CURRENT LOT INFORMATION

Lot number:	Lot 002.1					
Species:	Sheep - Afrino, Red Junglefowl					
Seller name:	Livestock Auctions Pty Ltd					
Quantities:	M	10	F	14	Σ	24

BIDDING DETAILS ON LOT

Name of Bidder	per(unit)	Bidding Amount
	X	
	X	
	X	
	X	
		R0

SUBMIT

Interval Value

QUICK BID

Value of Next Bid

R25
R250
R2 500
Edit Bid

R50
R500
R5 000
Re-Open

R100
R1 000
R10 000
Auction List

R200
R2 000
R25 000
Consolidate

BIDDING INCREMENT

R25 ▼

Image ▼

GOING ONCE
GOING TWICE
CLOSE BID

Confirm Sale
Decline Sale
LAST SOLD LOT 002

08 Auction Day Activities

- Consolidated lots will always default to:
 - Seller: Host Seller Name
 - Weight Basis: Per Unit
 - Max Bidding, Opening Bid, Interval Value: Ignored when previously inserted on any of the consolidated lots

45



WEIGHT BASIS	Per Unit	TOTAL WEIGHT:	
WEIGHT PRINCIPLE	ACTUAL	0	
CURRENT LOT INFORMATION			
Lot number:	Lot 002.1		
Species:	Sheep - Afrino, Red Junglefowl		
Seller name:	Livestock Auctions Pty Ltd		
Quantities:	M 10	F 14	Σ 24

BIDDING DETAILS ON LOT		per(unit)
Name of Bidder		Bidding Amount
	X	
	X	
	X	
	X	
	SUBMIT	R0
Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000
BIDDING INCREMENT	R25	Image
GOING ONCE	GOING TWICE	CLOSE BID
Confirm Sale	Decline Sale	LAST SOLD LOT 002

08 Auction Day Activities

- The consolidated lot can now be sold as any other lot.
- Changes can be made to Weight Basis and Interval Value.
- Bidding rules and process stays the same.



ID	Lot Number	Specie	Created On	Uploaded By	View
697	Lot 001	Cattle - Angus	2022-06-22 18:45:20	Jacobs Jacobs	
698	Lot 002	Sheep - Afrino	2022-06-22 20:04:54	Jacobs Jacobs	
702	Lot 002.1	Sheep - Afrino,Red Junglefowl	2022-06-23 20:15:33	Livestock Auctions Pty Ltd	
699	Lot 003	Red Junglefowl	2022-06-22 20:06:05	Jacobs Jacobs	

AUCTION NAME:	Registration Opening Date:	2022-06-22 18:							
Lot No	Species	Categories	M	F	Σ	City/Town	Highest Bid	Max Bid	Info
<input checked="" type="checkbox"/> Lot 001	Cattle - Angus	Calf Junior	2	2	4	Bloemhof	R 25.00	R 0	READ MORE
<input checked="" type="checkbox"/> Lot 002	Sheep - Afrino	Ewe	0	4	4	Babanango	R 1 750.00	R 0	READ MORE
<input checked="" type="checkbox"/> Lot 002.1	Sheep - Afrino, Red Junglefowl	Ewe, Broiler	10	14	24	Vaalwater	R 0	R 0	READ MORE
Lot 002.1-1	Sheep - Afrino	Ewe	0	4	4	Vaalwater			READ MORE
Lot 002.1-2	Red Junglefowl	Broiler	10	10	20	Vaalwater			READ MORE
<input checked="" type="checkbox"/> Lot 003	Red Junglefowl	Broiler	10	10	20	Broederstroom	R 0	R 5.000	READ MORE

08 Auction Day Activities

- The display when opening Auction List.
- User display when creating a consolidated lot.



08 Auction Day Activities

- The Administrator can decide what should be displayed on the TV Screen and the Vendor Management.
- Can choose between;
 - Image Images loaded on lot loading (default with the start of each lot)
 - Video GIF – short video that is loaded on user side
 - Stream Live Streaming of the Auction



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Auctioneer

AUCTION NAME: **WLA 03/02** **2025-02-03 20:00:00**

Lot No	Species	Categories	M	F	Σ	City/Town	Target Price	Max Bid	Info
<input type="checkbox"/> Lot 01-A001	Impala	Ram	3	0	3	Vaalwater	R 0	R 0	READ MORE

08 Auction Day Activities

- The Auctioneer will login with his username and password and route to the Auction Summary page of the auction.
- Click on the Auctioneer Screen to open the relevant screen.



CURRENT LOT INFORMATION

LOT NUMBER:	01-001
SPECIES:	Impala
SELLER NAME:	TULASI1 MYNEEDI IMP
QUANTITIES:	M 4 F 0 Σ 4

EXCEPTION ANIMALS



LIVE OR ONLINE: CURRENT HIGHEST BID

LOT STATUS	Open
FLOOR/ LIVE HIGHEST BID	R 6 000 per unit
ONLINE HIGHEST BID	R 6 000 per unit
INCREMENT VALUE:	R2 000
TARGET PRICE	R15 000
NEXT BID	R8 000
HIGHEST ONLINE BIDDER	Michelle Slabbert
BID NO	1

08 Auction Day Activities

- The Auctioneer has his own screen with only certain information on it
 - Lot number
 - Species
 - Seller
 - Quantities
 - Auctioneer Notes
 - Bidding Increment
 - Current Highest Bid
 - Online Highest Bid
 - Live Highest Bid
 - Anonymous bidding or not
 - Bidders name and bidder number
 - Target Price



AWA
African Wildlife Auctions

AWA Boma Auction
6 APRIL 2024

CURRENT LOT INFORMATION

LOT NUMBER:	01-A001
SPECIES:	Impala
SELLER NAME:	AFRICAN WILDLIFE AUCTIONS
QUANTITIES:	M 3 F 0 Σ 3

PHOTO OF ANIMAL ON AUCTION



LIVE OR ONLINE: CURRENT HIGHEST BID

LOT STATUS	R8 500 per unit
FLOOR/ LIVE HIGHEST BID	R 8 500 per unit
INCREMENT VALUE:	R1 000
TARGET PRICE	R0
HIGHEST ONLINE BIDDER	Michelle Slabbert
BID NO	1

08 Auction Day Activities

- As the Administrator and the Auctioneer works together to sell the lots the Auctioneer can see what is happening online.
- When the Auctioneer is ready to sell the lot, the Administrator will indicate Going Once, Going Twice, Bid Close to indicate to the online bidders that the lot is ready to be sold.



AWA
African Wildlife Auctions

AWA Boma Auction
6 APRIL 2024

CURRENT LOT INFORMATION

LOT NUMBER:	01-A001
SPECIES:	Impala
SELLER NAME:	AFRICAN WILDLIFE AUCTIONS
QUANTITIES:	M 3 F 0 Σ 3

PHOTO OF ANIMAL ON AUCTION



LIVE OR ONLINE: CURRENT HIGHEST BID

LOT STATUS	R8 500 per unit
FLOOR/ LIVE HIGHEST BID	R 8 500 per unit
INCREMENT VALUE:	R1 000
TARGET PRICE	R0
HIGHEST ONLINE BIDDER	R9 500
BID NO	1

08 Auction Day Activities

- Auctioneer screen on Going Once, Going Twice, Bid Close.
- The action is displayed over the photo. Not only on the Auctioneer screen but on all online bidding screens and the TV Screens.



AWA
African Wildlife Auctions

AWA Boma Auction
6 APRIL 2024

CURRENT LOT INFORMATION

LOT NUMBER:	01-A001
SPECIES:	Impala
SELLER NAME:	AFRICAN WILDLIFE AUCTIONS
QUANTITIES:	M 3 F 0 Σ 3

PHOTO OF ANIMAL ON AUCTION



LIVE OR ONLINE: CURRENT HIGHEST BID

LOT STATUS	R8 500 per unit
FLOOR/ LIVE HIGHEST BID	R 8 500 per unit
INCREMENT VALUE:	R1 000
TARGET PRICE	R0
HIGHEST ONLINE BIDDER	Michelle Slabbert
BID NO	1

08 Auction Day Activities

- Anonymous bidding is indicated by a red button next to the Bid No, meaning that the Auctioneer can only use the bidder number.
- Non anonymous is indicated by a green button next to the Bid No, meaning that the Auctioneer may use the name of the bidder.



The screenshot shows a software interface for managing buyers and vendors during an auction. The top section, 'BUYERS INFORMATION', lists three buyers: Michelle Slabbert (Active, Bid No: R 0), Opening Bidder (Pending, Bid No: R 0), and Michelle Slabbert (Active, Bid No: 1, Value Allocated: R 1 000 000). It includes buttons for 'Submit', 'Email', 'SMS', and 'Add Buyer', and dropdowns for 'Print Report' and 'All'. The middle section, 'VENDOR ROLL R', has a header with columns: Lot No, Bidder Name, Bidder No, Last Bid Amount, Q/KG, Principle, Total for Lot, and Sold. The bottom section, 'CURRENT BIDDING', shows a table of current bids for Lot 01-A001, including Impala, Ram, and Per Unit, with details like Bidder No, Bidder Name, Q/KG, Bid Amount, and Total.

Buyer Name	Status	Bid No	Value Allocated	Check All
Michelle Slabbert	Active	R 0		<input type="checkbox"/>
Opening Bidder	Pending	R 0		<input type="checkbox"/>
Michelle Slabbert	Active	1	R 1 000 000	<input type="checkbox"/>

VENDOR ROLL R							Download	Refresh
Lot No	Bidder Name	Bidder No	Last Bid Amount	Q/KG	Principle	Total for Lot	Sold	

CURRENT BIDDING						
Current Lot Bidding	Bidder No	Bidder Name	Q/ KG	Bid Amount	Total	
Lot 01-A001	0	WLA 03/02	3	8500	R 25 500	
Impala	0	WLA 03/02	3	1500	R 4 500	
Ram	1	Michelle Slabbert	3	7500	R 22 500	
Per Unit	0	WLA 03/02	3	6500	R 19 500	

08 Auction Day Activities

- Vendor Management is run separately from the Administrator in charge of the auction.
- Buyers Information can be updated and refreshed as the auction proceed.
- Same functionality as the Buyers Information screen on the Admin menu is used here.
- You can also add a floor bidder to the Buyers Information to ensure a more accurate Vendor Roll.



Wildlife Auctions - Google Chrome

wildlifeauctions.co.za/buscreens/lwa/AdminScreen/addguestbuyer.php?aid=2...

REGISTER NEW BUYERS

Buyer Name	New Buyer
New Buyer	<input type="text"/>
Name	<input type="text"/>
Buyer No	<input type="text"/>
Value Allocated	<input type="text"/>
<input type="button" value="Submit"/>	

08 Auction Day Activities

- By selecting **Add Buyer** the popup window appears.
- When a floor bidder is an existing website user, use the dropdown tab to select the user and assign his Buyer Number and Value.
- When it is a first time buyer, only insert the Buyer Name, Buyer Number and Value.



VENDOR ROLL R25 500								Download	Refresh	
Lot No	Bidder Name	Bidder No	Last Bid Amount	Q/KG	Principle	Total for Lot	Sold			
Lot 01-A001	WLA 03/02	0	R 8 500	3	Per unit	R 25 500	Sold			

08 Auction Day Activities

- The Vendor Roll is a replacement of the hand written Vendor Roll that is mostly used at auctions.
- The Bidder No can be changed and the Bidder Name will change accordingly. The Bidder No is used from the Buyers Information and therefor it is important that all floor bidders are loaded through the Add Buyer function.
- Last bid amount and the Q/KG can be changed.



VENDOR ROLL R25 500								Download	Refresh	
Lot No	Bidder Name	Bidder No	Last Bid Amount	Q/KG	Principle	Total for Lot	Sold			
Lot 01-A001	WLA 03/02	0	R 8 500	3	Per unit	R 25 500	Sold			

08 Auction Day Activities

- The last column will automatically pull through from the Administrators' selecting of Confirmed Sale (Sold) and Decline Sale (Not Sold).
- Sometimes the Auctioneer will indicate that the highest bidder of a Not Sold lot has first option on that lot, in this instance the status can be changed to S.T.C (subject to confirmation).
- When a lot is consolidated then the status of the two consolidated lots can be changed accordingly.



CURRENT BIDDING

Current Lot Bidding	Bidder No	Bidder Name	Q/ KG	Bid Amount	Total
Lot 01-A002	1	Michelle Slabbert	1	6000	R 6 000
Impala	0	WLA 03/02	1	5000	R 5 000
Ram	1	Michelle Slabbert	1	4000	R 4 000
Per Unit	0	WLA 03/02	1	3000	R 3 000

08 Auction Day Activities

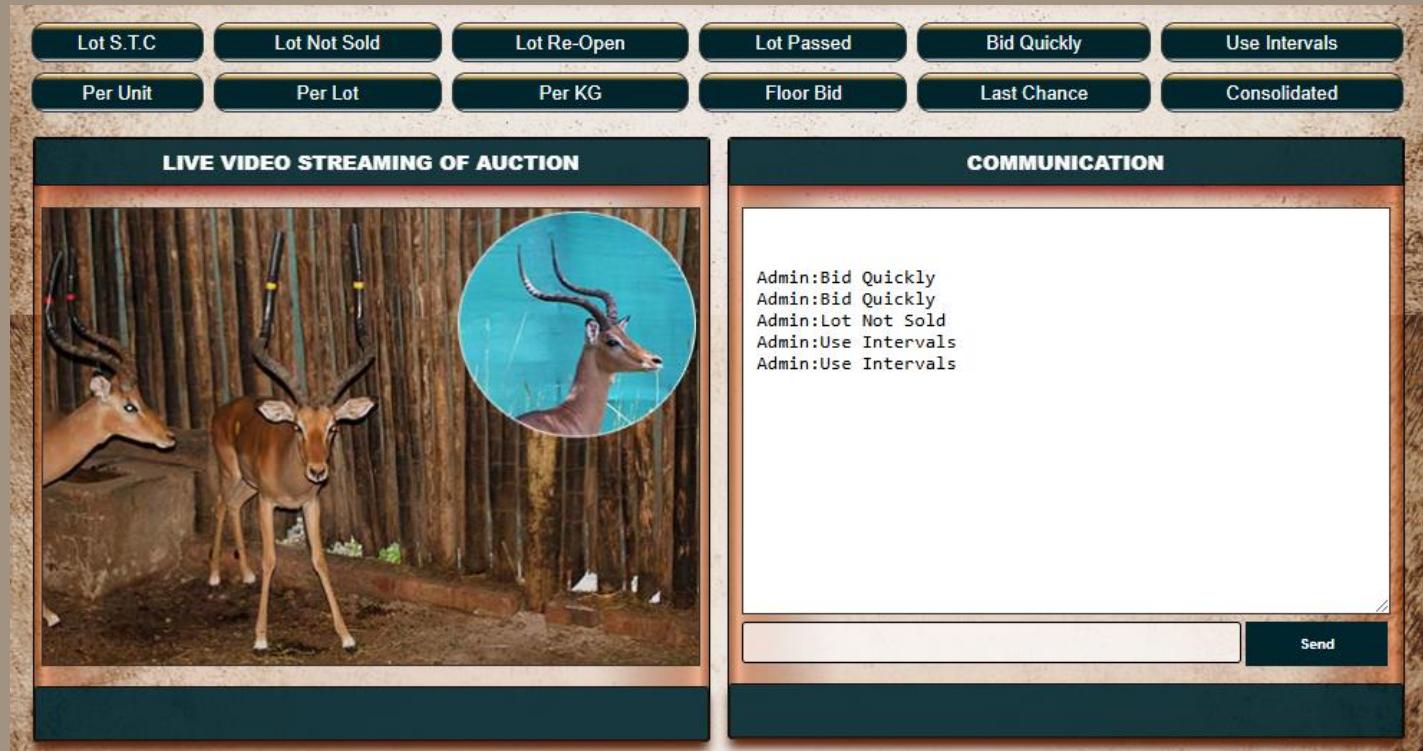
- Current bidding is only for information purposes.
- It is not necessary for the user of the Vendor Management to be present in the auction area, by including the current lot bidding they have a solid knowledge of what is going on.



Lot S.T.C Lot Not Sold Lot Re-Open Lot Passed Bid Quickly Use Intervals

Per Unit Per Lot Per KG Floor Bid Last Chance Consolidated

LIVE VIDEO STREAMING OF AUCTION



COMMUNICATION

Admin:Bid Quickly
Admin:Bid Quickly
Admin:Lot Not Sold
Admin:Use Intervals
Admin:Use Intervals

Send

08 Auction Day Activities

- The Vendor Management user is responsible for the communication in the auction.
- Administrator has a chat box as well, but likely won't have time to attend to any questions from users.
- There are 12 quick communication buttons. By clicking on them the message instantly appears for all users. The text insert field is available for longer messages or responses.
- This is an open communication, every user can see any other users communication.



END

For assistance, please contact us on 082 416 8888